

USPS Procurement Manual

Publication 41

Transmittal Letter 8, July 12, 1995

- A. Explanation.** The Procurement Manual is published and maintained by Policies, Planning and Diversity under the authority of the Vice President, Purchasing and Materials. It represents the Postal Service's official procurement policy.
- B. Material Transmitted.** This Transmittal Letter 8 is a complete revision. It replaces all previous editions, although users are encouraged to retain copies of all transmittals for a complete history of PM policy changes. All changes recommended by the Procurement Policy Committee (PPC) and approved by the Vice President, Purchasing and Materials, since the last Transmittal Letter (TL-7, 6/30/93), including those published previously in the Postal Bulletin, are contained in this revision. This transmittal also contains a number of changes resulting from the Postmaster General's delegation of all contracting and policy-development authority to the Vice President, Purchasing and Materials, and administrative and editorial changes resulting from this consolidation of authorities. All substantive changes are described in the Summary of Changes and are indicated in the text by change bars.
- C. Other Directives.** The changes in this Transmittal Letter 8 concern areas addressed in other purchasing-related directives such as handbooks AS-707, *Procurement Handbook*, RE-14, *Design and Construction Handbook*, and PO-513, *Mail Transportation Procurement Handbook*. If material in this transmittal letter conflicts with material in these handbooks, or any other purchasing-related directive, the material contained in this Transmittal Letter prevails.
- D. Distribution and Requisitioning**
- 1. Initial Distribution.** Procurement Manual Transmittal Letters are automatically distributed to all USPS purchasing offices.
 - 2. Requisitioning Copies.** Other USPS organizations, and purchasing organizations requiring additional copies, may submit requisitions in accordance with chapter 1, section 2.
- E. Sale to the Public.** The PM is available to the public through the
- SUPERINTENDENT OF DOCUMENTS
GOVERNMENT PRINTING OFFICE
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PHONE (202) 512-1800
- F. Effective Date.** The changes contained in this Transmittal Letter 8 are effective July 12, 1995.



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