

## eVS Electronic File Layout

### Content and Explanation

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This appendix contains the flat file layout for the Header Record, Detail Record 1, and Detail Record 2 of the electronic manifest file. Detail Record 2 is currently not available for eVS mailings. Substantive changes since the October 2006 edition of Publication 205 are in bold lettering and underlined.

The mailer may choose to use only the fields required for eVS as annotated in the “Require Code” column with “ALL” or “EVS”. The fields that are *not* required for eVS are shaded in gray and do not have any annotation.

If the mailer chooses *not* to use the full layout, the optional fields (shaded in gray in the file layout and with the position numbers listed in the heading of each page) must be filled using the default values indicated in the “Content Rules and Limitations” column in Appendix A. Record lengths must not vary; they must be the exact size shown in the record formats. The Header Record is 130 bytes, Detail Record 1 is 200 bytes, and Detail Record 2 is 352 bytes.

#### Flat File Format

- a. No embedded spaces.
- b. The file is an ASCII (American Standard Code for Information Interchange) text with a fixed field length.
- c. A line feed with a carriage return is needed at the end of every record except the last record of the electronic file.

#### Header Record

Mailers creating eVS electronic manifests need to be especially careful to observe the following data elements for each Header Record:

- a. *Electronic File Type (position 003)*. This type is always “5” for eVS files. The Electronic File Type will be the same in every Header Record in the file.
- b. *Electronic File Number (positions 004–025)*. This 22-digit unique number identifies the electronic file with the 2-digit application identifier “91”; 2-digit Service Type Code “50”; 9-digit DUNS® number unique to the mailer transmitting the file; an 8-digit fixed length sequential number

unique for 12 months from date of first use; and a 1-digit MOD 10 check digit. The Electronic File Number will vary for each Header Record in the file.

- c. *Entry Facility ZIP Code (positions 040–044)*. This 5-digit number is the 5-digit ZIP Code of the Post Office where mail is presented by the mailer. The Entry Facility ZIP Code will vary for each Header Record in the file.
- d. *Permit Account Number (positions 045–054)*. This 10-digit number includes leading zeros and the permit number used exclusively for eVS that is linked to the postage payment account. For example, permit 12 is presented as 0000000012. The Permit Account Number will be the same for every Header Record in the file.
- e. *Post Office of Account ZIP Code (positions 057–061)*. This 5-digit number is the 5-digit ZIP Code of the Post Office that maintains the permit account linked to the mailer's postage payment account. The Post Office of account ZIP Code will be the same for every Header Record in the file.
- f. *Unique Developer ID Code (positions 078–080)*. The 3-character designation will be provided to each software vendor upon successfully completing the Postal Service file certification process. The Unique Developer ID Code will be the same for every Header Record in the file.
- g. *Shipping/Manifesting Software's Product Version Number (positions 081–088)*. The 8-character designation provided by the software developer. Changes made to approved Product Versions must be reported to the Postal Service and may require recertification. The Shipping/Manifesting Software's Product Version Number will be the same for every Header Record in the file.

**Header Record — Electronic File Record Format Version 1.4**

**Header Record (130 bytes)**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

**Shaded Areas:** The following shaded record positions are not required for eVS and default to spaces: 062–073 and 074.

**Require Code:** “ALL” indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 075–077.

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
ALL	001–002	Electronic File Header Record ID	<b>A(2)</b>	2-character field to identify record as an Electronic File Header Record	<b>H1</b>	“H1” only valid value.
EVS	003	Electronic File Type	<b>A(1)</b>	1-character field to identify file type for appropriate processing by Product Tracking System (PTS): <ul style="list-style-type: none"> <li>■ 5 = Electronic Verification System</li> </ul>	<b>5</b>	“5” only valid value for eVS.
ALL	004–025	Electronic File Number (EFN)	<b>N(22)</b>	Unique 22-digit number assigned to identify electronic manifest file matching UCC/EAN 128 Code symbology: <ul style="list-style-type: none"> <li>■ 2 digits – Application Identifier (AI)</li> <li>■ 2 digits – Service Type Code (STC)</li> <li>■ 9 digits – Customer ID or DUNS® number</li> <li>■ 8 digits – Fixed length sequential number</li> <li>■ 1 digit – MOD 10 check digit</li> </ul>	<b>915012345678 9000000019</b>	Elements of EFN: <ul style="list-style-type: none"> <li>■ Application Identifier always “91”.</li> <li>■ Service Type Code: Always “50” for EFN.</li> <li>■ Customer ID or DUNS® number described in Chapter 1.</li> <li>■ Sequential number must be unique for 12 months from date of first use.</li> <li>■ MOD 10 check digit described in Chapter 3.</li> </ul>
ALL	026–033	Date of Mailing	<b>N(8)</b>	Date mail deposited into mailstream by mailer.	<b>20070427</b>	YYYYMMDD Date must be valid. If reconciling un-manifested eVS parcels from previous month, date value must equal last day of that previous month as described in Chapter 4.
ALL	034–039	Time of Mailing	<b>N(6)</b>	Time (estimated) mail deposited into mailstream by mailer.	<b>131500</b>	HHMMSS 24-hour time format.
ALL	040–044	Entry Facility	<b>N(5)</b>	5-digit ZIP Code of postal facility where mail is deposited into mailstream as defined by USPS <i>Drop Ship Product File</i> .	<b>22201</b>	5-digit ZIP Code for destination entry facility.
EVS, EM, IEM, BI	045–054	Permit Account Number	<b>N(10)</b>	Permit number linked to postage payment account used to pay for mailing.	<b>0012345678</b>	Leading zeroes required.
EVS, EM, IEM, BI	055–056	Method of Payment	<b>N(2)</b>	Payment method used for mailing: <ul style="list-style-type: none"> <li>■ 01 = Permit System</li> </ul>	<b>01</b>	“01” only valid value for eVS.

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**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 075–077.

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
EVS, BI	057–061	Post Office of Account ZIP Code	<b>N(5)</b>	5-digit ZIP Code of Post Office issuing permit account number used in record position 054.	<b>62901</b>	5-digit ZIP Code.
Drop shipments only	062–073	FAST Confirmation Number	<b>A(12)</b>	Confirmation number received when mailer makes a scheduled appointment for depositing mail at a USPS facility.	<b>12272R0810</b> <b>entered as:</b> <b>0012272R0810</b>	Leading zeros required for drop shipments. Default value spaces.
EM, IEM	074	Pickup Requested Indicator	<b>A(1)</b>	Indicator if mail (such as Priority Mail) picked up by USPS: <ul style="list-style-type: none"> <li>■ Y = Pickup</li> <li>■ space = No pickup</li> </ul>	<b>Y</b>	Default value space.
ALL	<b><u>075–077</u></b>	USPS Electronic File Version Number	<b>N(3)</b>	USPS Electronic File Version Number.	<b>014</b>	<b>Change:</b> <b>Version 1.4 for rate changes for R2006-1 rate case: new file format, new coding, and new rates must be used.</b> <b>Version 1.3 may be used only up to 30 days after implementation date of rate change if mailing date occurred before implementation date; old file format, old coding, and old rates must be used.</b>
ALL	078–080	Unique Developer ID Code	<b>A(3)</b>	A unique code provided by USPS to identify developer of shipping or manifesting system.	<b>123</b>	Code provided by USPS National Customer Support Center.
ALL	081–088	Shipping / Manifesting Software's Product Version Number	<b>A(8)</b>	Shipping or Manifesting Software Product Version Number.	<b>5.02.3A _</b>	Unique number designated by software developer. Left-justified, with trailing spaces if necessary.
ALL	089–097	File Record Count	<b>N(9)</b>	Total number of all records in electronic file to include Header and all Detail Records.	<b>000001517</b>	Leading zeroes required.
ALL	098–130	Filler	<b>A(33)</b>	Filler for future use.	<b>Must be spaces</b>	Must be spaces.

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**Detail Record 1 — Electronic File Record Format Version 1.4**


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**Detail Record 1 (200 bytes)**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

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**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
ALL	001-002	Electronic File Detail Record ID	A(2)	2-character field to identify record as an Electronic File Detail Record.	D1	"D1" only valid value.
ALL	<b>003-004</b>	Class of Mail	A(2)	2-character code to identify mail class or subclass: <ul style="list-style-type: none"> <li>■ BB = Bound Printed Matter</li> <li>■ BL = Library Mail</li> <li>■ BP = Parcel Post</li> <li>■ BS = Media Mail</li> <li>■ FC = First-Class Mail</li> <li>■ PM = Priority Mail</li> <li>■ PS = Parcel Select</li> <li>■ SA = Standard Mail <b>Regular</b></li> <li>■ <b>S2 = Standard Mail Nonprofit</b></li> <li>■ <b>S3 = Standard Mail Enhanced Carrier Route</b></li> <li>■ <b>S4 = Standard Mail Nonprofit Enhanced Carrier Route</b></li> </ul>	PS	<b>Change:</b> <b>SA redefined as Regular Standard Mail; S2, S3, and S4 are added.</b>  Appendix G, Table 2, contains valid values for eVS.
ALL	005-026	Package Identification Code (PIC)	N(22)	Unique 22-digit number assigned to identify a parcel and generate an associated mailing label barcode using UCC/EAN 128 Code symbology: <ul style="list-style-type: none"> <li>■ 2 digits – Application Identifier (AI)</li> <li>■ 2 digits – Service Type Code (STC)</li> <li>■ 9 digits – Customer ID or DUNS® number</li> <li>■ 8 digits – Fixed length sequential number</li> <li>■ 1 digit – MOD 10 check digit</li> </ul>	<b>9102123456</b> <b>7890000000</b> <b>12</b>	Elements of PIC: <ul style="list-style-type: none"> <li>■ Application Identifier always "91".</li> <li>■ Service Type Code: Appendix G, Table 1, contains valid values for eVS.</li> <li>■ Customer ID/DUNS® numbers described in Chapter 1.</li> <li>■ Sequential number must be unique for 12 months from date of first use.</li> <li>■ MOD 10 check digit described in Chapter 3.</li> </ul>
ALL	027-031	Destination ZIP Code	N(5)	5-digit ZIP Code destination of the delivery address on the parcel.	<b>22201</b>	Valid 5-digit ZIP Code required.
ALL	032-035	Destination ZIP+4	N(4)	4-digit destination add-on corresponding to domestic 5-digit ZIP Code provided in record positions 027-031.	<b>2804</b>	Default value spaces if not available (4-digit add-on is never preceded by hyphen in file).

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**Detail Record 1 — Electronic File Record Format Version 1.4**


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**Detail Record 1 (200 bytes)**

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**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
IEM	036-037	Country Code	A(2)	2-character International Standards Organization (ISO) country code. Required for international pieces.	UK	Default value spaces for domestic mail.
ALL	<b>038-044</b>	Postage	N(7)	<p><b>Postage amount excludes:</b></p> <ul style="list-style-type: none"> <li>■ Extra Service fee amounts in record positions 082-086, 089-093, 096-100.</li> <li>■ <b>Discount or Surcharge amount in record positions 163-169.</b></li> <li>■ Nonincidental Enclosure postage amount in record positions 174-180.</li> </ul> <p><b>For Standard Mail and Presorted Bound Printed Matter, compute both piece rate and pound rate and add together to obtain parcel rate (see Appendix E).</b></p> <p><b>For Standard Mail, the piece-rate calculation is used if the parcel weighs 3.3 ounces (0.2063 pound) or less; the piece-pound rate calculation is used if the parcel weighs more than 3.3 ounces (0.2063 pound).</b></p>	<p><b>Example 1:</b> \$1.6411 <b>Entered as:</b> 0001641</p> <p><b>Example 2:</b> \$1.6415 <b>Entered as:</b> 0001642</p>	<p><b>Change:</b> <b>Discounts are not be included in postage amount in record positions 038-044.</b></p> <p>Leading zeroes required In unit of dollars and rounded off to 3 decimal positions.</p> <p>Chapter 1 and Appendix E contain postage computation rules.</p>
EVS, EM, IEM, BI	<b>045</b>	Unit of Measure	N(1)	<p>1-digit code (numeric) to identify unit of weight measurement for parcel mail:</p> <ul style="list-style-type: none"> <li>■ <b>1 = pound</b></li> </ul> <p><b>All parcel weights, including those for First-Class Mail and Standard Mail parcels, must be expressed in pounds.</b></p>	1	<p><b>Change:</b> <b>"1" only valid value for eVS.</b></p>
EVS, EM, IEM, BI	<b>046-054</b>	Weight	N(9)	<p><b>Actual</b> mailpiece weight <b>Physical weight, not rate weight, must be used. For example, a Parcel Select parcel weighing 1.2513 pounds is expressed as 1.2513 pounds, not 2.0000 pounds.</b></p>	<p>14.3257 pounds <b>Entered as:</b> 000143257</p>	<p><b>Change:</b> <b>Weight represents actual physical weight.</b></p> <p>Leading zeroes required. In unit of measure and rounded off to 4 decimal positions.</p> <p>Weight of any nonincidental enclosure in positions 181-189 must be excluded.</p>

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**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
EVS	<b>055</b>	Processing Category	<b>N(1)</b>	1-character code (numeric) to identify mail processing categories for eVS parcels: <ul style="list-style-type: none"> <li>■ <b>3 = Machinable Parcels (all parcel classes and subclasses except Priority Mail)</b></li> <li>■ <b>4 = Irregular Parcels (Standard Mail, Bound Printed Matter, Media Mail, and Library Mail)</b></li> <li>■ <b>5 = Nonmachinable Parcels (all parcel classes and subclasses except Standard Mail and Priority Mail)</b></li> <li>■ <b>6 = Not Flat-Machinable (under 6 ounces [0.375 pound]) (Standard Mail only)</b></li> <li>■ <b>7 = Not Flat-Machinable (at least 6 ounces [0.375 pound] but less than 16 ounces [1 pound]) (Standard Mail only)</b></li> <li>■ <b>8 = Reserved</b></li> <li>■ <b>9 = Priority Mail Parcels</b></li> </ul>	<b>3</b>	<b>Change:</b> <b>Processing categories 6, 7, 8 (reserved), and 9 are added.</b> Appendix G, Table 3, contains valid values for eVS.
EVS	<b>056</b>	Destination Rate Indicator	<b>A(1)</b>	1-character code (alpha) to identify Destination Rate Indicators (DRIs) for eVS parcels that designate a destination rate <ul style="list-style-type: none"> <li>■ <b>B = Destination Bulk Mail Center (DBMC)</b></li> <li>■ <b>S = Destination Sectional Center Facility (DSCF)</b></li> <li>■ <b>D = Destination Delivery Unit (DDU)</b></li> <li>■ <b>N = None</b></li> </ul>	<b>B</b>	<b>Change:</b> <b>Codes T (intra-BMC Parcel Post) and E (inter-BMC Parcel Post) are eliminated.</b> Appendix G, Table 4, contains valid values for eVS.

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**Detail Record 1 (200 bytes)**

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**Require Code:** “ALL” indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003–004, 038–044, 045, 046–054, 055, 056, 057–058, 101–121 (new fields), 161–162, 163–169, 170–171, 172–173, 199 (new field), and 200 (new field size).

EVS, EM, IEM	<b>057–058</b>	Rate Indicator	A(2)	<p><b><u>2-character code (alpha or alphanumeric) to identify Rate Indicator (RI) that designates a rate for a mail class or subclass available for eVS parcels and:</u></b></p> <ul style="list-style-type: none"> <li>■ <b><u>With a few exceptions, does not contain class- or subclass-specific information.</u></b></li> <li>■ <b><u>Does not contain barcoding information.</u></b></li> </ul> <p><b><u>The following rate indicator codes are used:</u></b></p> <ul style="list-style-type: none"> <li>■ <b><u>AD = ADC rate</u></b></li> <li>■ <b><u>BA = Basic rate</u></b></li> <li>■ <b><u>BM = BMC rate</u></b></li> <li>■ <b><u>BN = Balloon rate</u></b></li> <li>■ <b><u>B3 = Balloon 3-digit rate</u></b></li> <li>■ <b><u>CB = Carrier route basic rate</u></b></li> <li>■ <b><u>CH = Carrier route high density rate</u></b></li> <li>■ <b><u>CR = Carrier route rate</u></b></li> <li>■ <b><u>CS = Carrier route saturation</u></b></li> <li>■ <b><u>DN = Dimensional nonrectangular rate</u></b></li> <li>■ <b><u>DR = Dimensional rectangular rate</u></b></li> <li>■ <b><u>FB = Flat-rate box</u></b></li> <li>■ <b><u>FE = Flat-rate envelope</u></b></li> <li>■ <b><u>MA = Mixed ADC rate</u></b></li> <li>■ <b><u>MB = Mixed BMC rate</u></b></li> <li>■ <b><u>NP = Nonpresorted rate</u></b></li> <li>■ <b><u>OS = Oversized rate</u></b></li> <li>■ <b><u>PR = Presorted rate</u></b></li> <li>■ <b><u>SP = Single-piece rate</u></b></li> <li>■ <b><u>1A = Intra-BMC single-piece rate</u></b></li> <li>■ <b><u>1E = Inter-BMC single-piece rate</u></b></li> <li>■ <b><u>2A = Intra-BMC balloon rate</u></b></li> <li>■ <b><u>2E = Inter-BMC balloon rate</u></b></li> <li>■ <b><u>3A = Intra-BMC oversized rate</u></b></li> <li>■ <b><u>3D = 3-digit rate</u></b></li> <li>■ <b><u>3E = Inter-BMC oversized rate</u></b></li> <li>■ <b><u>5D = 5 digit rate</u></b></li> </ul>	SP	<p><b>Change:</b> Appendix G, Table 5, contains valid values for eVS.</p>
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**Detail Record 1 — Electronic File Record Format Version 1.4**

**Detail Record 1 (200 bytes)**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

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Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
EVS	059-060	Zone	A(2)	Individual mailpiece zones valid for eVS parcel: <ul style="list-style-type: none"> <li>■ 00 = Not applicable</li> <li>■ LC = Local zone</li> <li>■ 01 thru 08 = Zones 1 thru 8</li> </ul>	00	Appendix G, Table 6, contains valid values for eVS. Leading zeroes required if numeric. Default value zeroes for nonapplicable mail classes, subclasses, or rate categories.
EM	061	PO Box Indicator	A(1)	Y = Express Mail® Manifesting addressed to a PO Box	N	Default value "N". Mandatory for Express Mail® manifesting.
EM	062	Waiver of Signature	A(1)	Waiver of signature for Express Mail® <ul style="list-style-type: none"> <li>■ Y = Mailer requests waiver of signature on delivery for Express Mail®</li> <li>■ N = Mailer does not request waiver of signature on delivery of Express Mail®</li> </ul>	N	Default value "N". Mandatory for Express Mail® Manifesting.
EM	063	No Weekend /Holiday Delivery	N(1)	Express Mail delivery: <ul style="list-style-type: none"> <li>■ 1 = Normal (default) for regular delivery for Express Mail® Manifesting</li> <li>■ 2 = No weekend delivery</li> <li>■ 3 = No holiday delivery</li> <li>■ 4 = No weekend or holiday delivery</li> </ul>	1	Default value "1". Mandatory for Express Mail® Manifesting.
EVS, BI	064-070	Value of Article if Insured	N(7)	Wholesale cost of article Required if insured	<b>\$200.05</b> <b>Entered as:</b> <b>0020005</b>	Default value zeroes. Mandatory if insurance included as an Extra Service.
EVS, BI	071-075	COD Amount Due Sender	N(5)	Dollar amount due on delivery	<b>\$206.00</b> <b>Entered as:</b> <b>20600</b>	Default value zeroes. Required if parcel COD.
BI	076-079	Handling Charge	N(4)	Handling charge for registered mail valued at more than \$25,000.00	<b>\$20.50</b> <b>Entered as:</b> <b>2050</b>	Default value zeroes. Required if First-Class Mail with registered service valued at more than \$25,000.

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**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

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Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
ALL	080-081	Extra Service Code 1st Service	<b>N(2)</b>	Extra Service code as defined by USPS in Appendix G, Table 9	<b>01</b>	Default value spaces Mandatory when one Extra Service used. Appendix G, Table 9, contains valid values for eVS.
ALL	082-086	Fee for 1st Extra Service	<b>N(5)</b>	Fee for 1 <sup>st</sup> Extra Service Code	<b>Example 1:</b> <b>\$0.251</b> <b>Entered as:</b> <b>00025</b> <b>Example 2:</b> <b>\$0.256</b> <b>Entered as:</b> <b>00026</b>	Default value zeroes. Mandatory when 1 Extra Service used.
ALL	087-088	Extra Service Code 2nd Service	<b>N(2)</b>	Extra Service code as defined by USPS in Appendix G, Table 9	<b>04</b>	Default value spaces. Mandatory when 2 Extra Services used. Example: Integrated barcode with Delivery Confirmation and Insurance. Appendix G, Table 9, contains valid values for eVS.
ALL	089-093	Fee for 2nd Extra Service	<b>N(5)</b>	Fee for 2nd Extra Service Code	<b>See example for positions 082-086</b>	Default value zeroes. Mandatory when 2 Extra Services used.
ALL	094-095	Extra Service Code 3rd Service	<b>N(2)</b>	Extra Service code as defined by USPS in Appendix G, Table 9	<b>05</b>	Default value spaces. Mandatory when 3 Extra Services used. Appendix G, Table 9, contains valid values for eVS.
ALL	096-100	Fee for 3d Extra Service	<b>N(5)</b>	Fee for 3 <sup>rd</sup> Extra Service Code	<b>See example for positions 082-086</b>	Default value zeroes. Mandatory when 3 Extra Services used.

**Detail Record 1 — Electronic File Record Format Version 1.4**

**Detail Record 1 (200 bytes)**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

**Shaded Areas:** The following shaded record positions are not required for eVS: 061 and 062 (default to "N"); 063 (defaults to "1"); 076-079 (default to zeroes); 170-171 and 172-173 (default to spaces); and 174-180, 181-189, and 190-198 (default to zeroes); and 200 (defaults to space)

**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
<u>EVS</u>	<u>101-105</u>	<u>Length</u>	<u>N(5)</u>	<u>Mailpiece length measured in inches, rounded off to a whole inch if dimensional weight required</u>	<u>Example:</u> <u>50.30</u> <u>inches</u> <u>Entered as:</u> <u>05000</u>	<u>Change: New Field</u> <u>Default value</u> <u>spaces.</u> <u>Required if rate</u> <u>indicator DR or DN</u> <u>and zone 5, 6, 7, or</u> <u>8. If required, must</u> <u>be &gt;0 and a whole</u> <u>number.</u> <u>Not required for any</u> <u>other parcel mail,</u> <u>including balloon</u> <u>rate and oversized</u> <u>rate pieces.</u>
<u>EVS</u>	<u>106-110</u>	<u>Width (or Girth)</u>	<u>N(5)</u>	<u>Mailpiece width measured in inches, rounded off to a whole inch if dimensional weight required</u>	<u>Example:</u> <u>20.80</u> <u>inches</u> <u>Entered as:</u> <u>02100</u>	<u>Change: New Field</u> <u>Default value</u> <u>spaces.</u> <u>Required if rate</u> <u>indicator is DR or</u> <u>DN and zone is 5, 6,</u> <u>7, or 8. If required,</u> <u>must be &gt;0 and a</u> <u>whole number.</u> <u>Not required for any</u> <u>other parcel mail,</u> <u>including balloon</u> <u>rate and oversized</u> <u>rate pieces.</u>
<u>EVS</u>	<u>111-115</u>	<u>Height</u>	<u>N(5)</u>	<u>Mailpiece height measured in inches, rounded off to a whole inch if dimensional weight required</u>	<u>Example:</u> <u>5.5 inches</u> <u>Entered as:</u> <u>00600</u>	<u>Change: New Field</u> <u>Default value</u> <u>spaces.</u> <u>Required if rate</u> <u>indicator is DR or</u> <u>DN and zone is 5, 6,</u> <u>7, or 8. If required,</u> <u>must be &gt;0 and a</u> <u>whole number.</u> <u>Not required for any</u> <u>other parcel mail,</u> <u>including balloon</u> <u>rate and oversized</u> <u>rate pieces.</u>

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**Detail Record 1 — Electronic File Record Format Version 1.4**


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**Detail Record 1 (200 bytes)**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

**Shaded Areas:** The following shaded record positions are not required for eVS: 061 and 062 (default to "N"); 063 (defaults to "1"); 076-079 (default to zeroes); 170-171 and 172-173 (default to spaces); and 174-180, 181-189, and 190-198 (default to zeroes); and 200 (defaults to space)

**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
EVS	116-121	<u>Dimensional Weight</u>	N(6)	<p><b>Postage for Priority Mail parcels for zones 5 thru 8 and exceeding 1 cubic foot (1,728 inches) is based on actual weight or dimensional weight, whichever is greater.</b></p> <p><b>Mailpiece dimensional weight in pounds, rounded to a whole pound is calculated as follows (as described in <i>Domestic Mail Manual</i> 123.1.0):</b></p> <ol style="list-style-type: none"> <li><b>Multiply rounded length by rounded width by rounded height to arrive at cubic inches.</b></li> <li><b>IF... the result is 1,728 cubic inches or less use actual weight to calculate postage. IF... result exceeds 1,728 cubic inches, proceed as follows according to parcel shape to determine dimensional weight:</b> <ul style="list-style-type: none"> <li><b>If piece is rectangular result is divided by 194 and rounded up to next whole number.</b></li> <li><b>If piece is nonrectangular, multiplication result is further multiplied by an adjustment factor of 0.785. If result exceeds 1,728 cubic inches, that result is divided by 194 and rounded up to next whole number.</b></li> </ul> </li> </ol> <p><b>If dimensional weight exceeds actual weight in record positions 046-054, then the dimensional weight is used for postage calculation.</b></p>	<p><b>Rectangular Example:</b> 32.47 pounds (result from division of [50x21x6] divided by 194) <b>Entered as:</b> 003300</p> <p><b>Non-rectangular Example:</b> 25.49 pounds (result from [50x21x6x0.785] divided by 194) <b>Entered as:</b> 002600</p>	<p><b>Change: New Field</b></p> <p><b>Default value spaces.</b></p> <p><b>Required if rate indicator is DR or DN and zone is 5, 6, 7, or 8. If required, must be &gt;0 and a whole number.</b></p> <p><b>Not required for any other parcel mail, including balloon rate and oversized rate pieces.</b></p>

**Detail Record 1 — Electronic File Record Format Version 1.4**

**Detail Record 1 (200 bytes)**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

**Shaded Areas:** The following shaded record positions are not required for eVS: 061 and 062 (default to "N"); 063 (defaults to "1"); 076-079 (default to zeroes); 170-171 and 172-173 (default to spaces); and 174-180, 181-189, and 190-198 (default to zeroes); and 200 (defaults to space)

**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
ALL	122-130	Client ID/DUNS® Number	<b>N(9)</b>	Used by shippers mailing for other clients: <ul style="list-style-type: none"> <li>■ Client ID or DUNS® number must be registered with USPS for client for which shipper is mailing</li> <li>■ Client must be certified by USPS to receive a copy of extract file</li> <li>■ Client ID or DUNS® number must be set up with an FTP address for client to receive copy of extract file</li> </ul>	<b>123456789</b>	Default value zeroes.
ALL	131-160	Customer Reference Number	<b>A(30)</b>	Used for customer internal identification purposes	<b>Order Number 123456</b>	Default value spaces. If used with EM, Express Mail charge back number must be in this field.

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**Detail Record 1 — Electronic File Record Format Version 1.4**


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**Detail Record 1 (200 bytes)**

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**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
EVS	<u>161-162</u>	<u>Discount or Surcharge Type</u>	A(2)	<p>For certain classes of mail or rates, discounts are available. For First-Class and Standard Mail, surcharges might be required for certain mailpiece physical characteristics.</p> <p><b>Discounts:</b></p> <ul style="list-style-type: none"> <li>■ <b><u>D1 = Machinable parcel barcode discount (Bound Printed Matter, Library Mail, Media Mail, Parcel Post)</u></b></li> <li>■ <b><u>D2 = OBMC presort discount (Inter-BMC Parcel Post)</u></b></li> <li>■ <b><u>D3 = Presort BMC discount (Inter-BMC Parcel Post)</u></b></li> <li>■ <b><u>D4 = Nonmachinable discount (Intra-BMC Parcel Post) for special handling</u></b></li> <li>■ <b><u>D5 = Nonmachinable discount (Inter-BMC Parcel Post) for special handling</u></b></li> <li>■ <b><u>D6 = Nonmachinable discount (DBMC Parcel Select) for special handling</u></b></li> <li>■ <b><u>D7 = Nonmachinable discount (3-Digit DSCF Parcel Select) for special handling</u></b></li> <li>■ <b><u>D8 = OBMC presort discount with Machinable parcel barcode discount</u></b></li> <li>■ <b><u>D9 = Presort BMC discount with Machinable parcel barcode discount</u></b></li> </ul> <p><b>Surcharges:</b></p> <ul style="list-style-type: none"> <li>■ <b><u>N1 = Nonmachinable or nonbarcoded parcel surcharge (First-Class Mail)</u></b></li> <li>■ <b><u>N2 = Nonbarcoded parcel surcharge (Standard Mail Regular, Standard Mail Nonprofit only)</u></b></li> <li>■ <b><u>N3 = Detached address label (Standard Mail Enhanced Carrier Route, Standard Mail Nonprofit Enhanced Carrier Route)</u></b></li> </ul>	<u>D1</u>	<p><b>Change: Modified Field</b></p> <p><b>Both discounts and surcharges are entered in record positions 161 and 162.</b></p> <p><b>New discount and surcharge codes added; former surcharge codes are eliminated.</b></p> <p><b>Default value spaces.</b></p> <p>Appendix G, Table 8, contains valid values for eVS.</p>

**Detail Record 1 — Electronic File Record Format Version 1.4**

**Detail Record 1 (200 bytes)**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

**Shaded Areas:** The following shaded record positions are not required for eVS: 061 and 062 (default to “N”); 063 (defaults to “1”); 076-079 (default to zeroes); 170-171 and 172-173 (default to spaces); and 174-180, 181-189, and 190-198 (default to zeroes); and 200 (defaults to space)

**Require Code:** “ALL” indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
EVS	<b>163-169</b>	<b>Discount or Surcharge Amount</b>	N(7)	<b>Discount or surcharge in unit of dollars and rounded off to 3 decimals. Discounts and surcharges are not to be incorporated into the postage amount field (record positions 038-044) but placed in record positions 163-169. Discounts are considered “subtractions” or negative amounts when computing total postage. They reduce total postage. Surcharges are considered “additions” or positive amounts when computing total postage. They increase total postage.</b>	<b>Example 1:</b> \$0.2423 <b>Entered as:</b> 0000242  <b>Example 2:</b> \$0.2426 <b>Entered as:</b> 0000243	Leading zeroes required. Default value zeroes for nonapplicable products.
See rules →	<b>170-171</b>	Nonincidental Enclosure <b>Rate Indicator</b>	A(2)	<b>Valid in any combination with the Class of Mail code in record position 172 – 173. Appendix G, Table 5, contains permissible rate indicators for each class of mail.</b>	5D	<b>Change: Restrict rate indicators to those available to class of mail indicated in positions 172-173.</b> Default value spaces if not applicable. Mandatory if applicable.
See rules →	<b>172-173</b>	Nonincidental Enclosure <b>Class of Mail</b>	A(2)	Class of Mail codes restricted to the following: <ul style="list-style-type: none"> <li>■ <b>FC = First-Class Mail</b></li> <li>■ <b>SA = Standard Mail Regular</b></li> </ul>	FC	<b>Change: Restrict to First-Class Mail and Standard Mail Regular.</b> Default value spaces if not applicable. Mandatory if applicable.
See rules →	174-180	Nonincidental Enclosure Postage	N(7)	Postage amount of nonincidental enclosure. In unit of dollars and rounded off to 3 decimal positions	<b>\$0.42</b> <b>Entered as:</b> 0000420	Default value zeroes. Mandatory if applicable.
See rules →	181-189	Nonincidental Enclosure Weight	N(9)	Individual weight of nonincidental enclosure. In unit of pound and rounded off to 4 decimal positions	<b>0.1250</b> <b>pound</b> <b>Entered as:</b> 000001250	Default value zeroes. Mandatory if applicable.
EM, IEM	190-198	Customer Design Agreement Number	N(9)	Customer Design Agreement Number for Express Mail.	00000000	<b>Change:</b> Default value zeroes. Mandatory if Express Mail is Customer Design.

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**Detail Record 1 — Electronic File Record Format Version 1.4**


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**Detail Record 1 (200 bytes)**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

**Shaded Areas:** The following shaded record positions are not required for eVS: 061 and 062 (default to "N"); 063 (defaults to "1"); 076-079 (default to zeroes); 170-171 and 172-173 (default to spaces); and 174-180, 181-189, and 190-198 (default to zeroes); and 200 (defaults to space)

**Require Code:** "ALL" indicates required for any file type; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

**Changes:** Changes since version 1.3 are indicated in bold and underlined in these positions: 003-004, 038-044, 045, 046-054, 055, 056, 057-058, 101-121 (new fields), 161-162, 163-169, 170-171, 172-173, 199 (new field), and 200 (new field size).

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
EVS	<b><u>199</u></b>	<b><u>Postal Routing Barcode</u></b>	A(1)	<b><u>1-character code (numeric) to identify presence and type of a 5-digit (destination ZIP Code) on the parcel:</u></b> <ul style="list-style-type: none"> <li>■ <b><u>0 = Absence of barcode</u></b></li> <li>■ <b><u>1 = UCC/EAN 128 Code barcode</u></b></li> <li>■ <b><u>2 = POSTNET barcode</u></b></li> </ul>	<b><u>1</u></b>	<b><u>Change: New Field Mandatory for eVS. Appendix G, Table 7, contains valid values for eVS.</u></b>
ALL	<b><u>200</u></b>	Filler	A(1)	Filler area for future expansion	<b><u>Must be spaces</u></b>	<b><u>Change: New Field Size</u></b> Must be spaces.

**Detail Record 2 — Electronic File Record Format Version 1.4**

**Detail Record 2 (352 bytes) – Is Not Currently Available**

**Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size

**Shaded Areas:** All of the record positions are shaded because none of the record positions are available.

**Require Code:** “ALL” indicates required for any file types; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
ALL	001–002	Electronic File Detail Record ID	A(2)	2-character field to identify record as Electronic File Detail Record 2	D2	“D2” required.
ALL	003–024	Package Identification Code (PIC)	A(22)	Unique 22-digit number assigned to identify a parcel and generate associated mailing label barcode using UCC/EAN 128 Code symbology: <ul style="list-style-type: none"> <li>■ 2 digits – Application Identifier (AI)</li> <li>■ 2 digits – Service Type Code (STC)</li> <li>■ 9 digits – Customer ID or DUNS® Number</li> <li>■ 8 digits – Fixed length sequential number</li> <li>■ 1 digit – MOD 10 check digit</li> </ul>	910212345678 9000000012	UCC/EAN 128 Code symbology: <ul style="list-style-type: none"> <li>■ Application Identifier always “91”.</li> <li>■ Service Type Code: Appendix G, Table 1, contains valid values for eVS.</li> <li>■ Customer ID/DUNS® Numbers described in Chapter 1.</li> <li>■ Sequential number must be unique for 12 months from date of first use.</li> <li>■ MOD 10 check digit described in Chapter 3.</li> </ul> Express Mail label numbers are alphanumeric.
ALL See rules →	025–072	Name of Addressee	A(48)	Name of addressee	JOHN DOE	Default value spaces. Required for accountable mail and international mail.
ALL See rules →	073–120	Miscellaneous Address Information	A(48)	Miscellaneous address information in destination address	BUILDING A	Default value spaces.
ALL See rules →	121–168	Secondary Unit Designator /Additional Address Information	A(48)	Secondary unit designator in destination address. This field is not to be used for city or state	SUITE 400	Default value spaces. Not used for city or state.
ALL See rules →	169–216	Delivery Address	A(48)	Delivery address in destination address. Contains secondary unit designator, such as APT or SUITE, for accountable mail	123 MAIN ST	Default value spaces. Required for accountable mail and international mail.
ALL See rules →	217–244	City Name	A(28)	City name in destination address.	RESTON	Mandatory for International mail.
ALL	245–246	State	A(2)	2-letter USPS code to identify state in destination address	VA	Default value spaces for international mail.

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**Detail Record 2 — Electronic File Record Format Version 1.4**


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**Detail Record 2 (352 bytes) – Is Not Currently Available****Format (Size):** A = ASCII text (alpha-numeric), N = Numeric. **Number in parenthesis** = field size**Shaded Areas:** All of the record positions are shaded because none of the record positions are available.**Require Code:** “ALL” indicates required for any file types; DC = Delivery Confirmation; SC = Signature Confirmation; EM = Express Mail; IEM = International Express Mail; BI = Bulk Insurance; EVS = Electronic Verification System

Require Code	Record Position	Field Name	Format (Size)	Description	Example	Content Rules and Limitations
IEM See rules →	247–257	Postal Code	A(11)	Foreign country postal codes or POSTNET representation	A0A9A0	Mandatory for international mail to countries using postal codes. Left-justified. Default value spaces.
IEM See rules →	258–285	International Province Name	A(28)	International province name in destination address	Ontario	Mandatory for international mail to countries with province names. Default value spaces.
IEM See rules →	286–295	Customs Category Article 1	A(10)	Code of article in parcel using USITC Harmonized Tariff Schedule.	1702.20.22 entered as: 17022022	For international mail. If used, first 4 characters mandatory. Left-justified; trailing spaces. Default value spaces.
IEM See rules →	296–297	Customs Count Article 1	N(2)	Total number of articles in parcel of this customs category.	20	For international mail
IEM See rules →	298–305	Customs Value Article 1	N(8)	Total value of articles in parcel of this customs category. In units of dollars and rounded to nearest cent	\$100.00 entered as: 00010000	For international mail.
IEM See rules →	306–315	Customs Category Article 2	A(10)	Code of article in parcel using USITC Harmonized Tariff Schedule	1702.20.22 entered as: 17022022	For international mail. If used, first 4 characters mandatory.
IEM See rules →	316–317	Customs Count Article 2	N(2)	Total number of articles in parcel of this customs category	10	For international mail.
IEM See rules →	318–325	Customs Value Article 2	N(8)	Total value of articles in parcel of this customs category. In units of dollars and rounded to nearest cent	\$50.00 Entered as: 00005000	For international mail.
IEM See rules →	326–335	Customs Category Article 3	A(10)	Code of article in parcel using USITC Harmonized Tariff Schedule	1702.20.22 entered as: 17022022	For international mail. If used, first 4 characters mandatory. Left-justified. Default value spaces.
IEM See rules →	336–337	Customs Count Article 3	N(2)	Total number of articles in parcel of this customs category	15	For international mail.
IEM See rules →	338–345	Customs Value Article 3	N(8)	Total value of articles in parcel of this customs category. In units of dollars and rounded to nearest cent	\$300.99 Entered as: 00030099	For international mail.
ALL	346–352	Filler	A(7)	Filler for future use	Must be spaces	Must be spaces.