

Mail Deposit by International Mail Class

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| <u>Priority Mail Express International® (PMEI)</u> | <u>Priority Mail International® (PMI)</u> |
| <u>First-Class Mail International® (FCMI)</u> | <u>First-Class Package International Service® (FCPIS)</u> |
| <p>Depositing Items Paid with Permit Imprint or through Pickup on Demand and Package Pickup Services</p> <ul style="list-style-type: none"> • <u>Priority Mail Express International® (PMEI)</u> • <u>Priority Mail International® (PMI)</u> • <u>First-Class Mail International® (FCMI)</u> • <u>First-Class Package International Service® (FCPIS)</u> | |

| Class of Mail | Eligible for Deposit | Not Eligible for Deposit |
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| Priority Mail Express International® (PMEI) | <p>PMEI items bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:</p> <ul style="list-style-type: none"> • In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location. • Through <u>Pickup on Demand service</u>. • Through <u>Package Pickup service</u>. • At a Postal Service retail counter. | <p>A customer must present the following PMEI items requiring a customs form to an employee at a Post Office retail service counter. Deposit and pickup methods listed in <u>IMM 225.11</u> are prohibited. The Postal Service will return an improperly presented item to the sender for proper entry and acceptance.</p> <ul style="list-style-type: none"> • Any item bearing a customs form and paid for with only postage stamps. • Any item bearing a handwritten customs form. • Any item bearing a customs form that was not computer-generated. • Any item for which the customs data was not electronically transmitted. <p>From <u>IMM 225.12</u></p> |

| Class of Mail | Eligible for Deposit | Not Eligible for Deposit |
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| | <ul style="list-style-type: none"> • Into a Postal Service lobby drop. • In a collection box. • At a Contract Postal Unit (CPU). • At a USPS Approved Shipper location. <p>From IMM 225.11</p> | |
| Priority Mail International® (PMI) | <p>PMI items bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:</p> <ul style="list-style-type: none"> • In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location. • Through Pickup on Demand service. • Through Package Pickup service. • At a Postal Service retail counter. • Into a Postal Service lobby drop. • In a collection box. • At a Contract Postal Unit (CPU). • At a USPS Approved Shipper location. <p>From IMM 235.11</p> | <p>A customer must present the following PMI items requiring a customs form to an employee at a Post Office retail service counter. Deposit and pickup methods listed in IMM 235.11 are prohibited. The Postal Service will return an improperly presented item to the sender for proper entry and acceptance.</p> <ul style="list-style-type: none"> • Any item bearing a customs form and paid for with only postage stamps. • Any item bearing a handwritten customs form. • Any item bearing a customs form that was not computer-generated. • Any item for which the customs data was not electronically transmitted. <p>From IMM 235.12</p> |

| Class of Mail | Eligible for Deposit | Not Eligible for Deposit |
|---|--|---|
| First-Class Mail International® (FCMI) | <p>FCMI items bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided postage is paid by a means other than the use of postage stamps:</p> <ul style="list-style-type: none"> • In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location. • At a Postal Service retail counter. • Into a Postal Service lobby drop. • In a collection box. • At a Contract Postal Unit (CPU). • At a USPS Approved Shipper location. <p>Note: A mailer may use the above methods to deposit a FCMI letter-size or flat-size item that bears only postage stamps when the item meets both of the following characteristics:</p> <ul style="list-style-type: none"> • Does not exceed 10 ounces. • Does not exceed one-half inch in thickness. <p>From IMM 245.11</p> | <p>A customer must present the following FCMI items to an employee at a Post Office retail service counter:</p> <ul style="list-style-type: none"> • Any mailpiece bearing a customs form and paid for with only postage stamps. • Any mailpiece bearing a handwritten customs form. • Any mailpiece bearing a customs form that was not computer-generated. • Any mailpiece for which the customs data was not electronically transmitted. • Any item that bears only postage stamps when the item meets either of the following characteristics: <ul style="list-style-type: none"> • Weighs more than 10 ounces. • Measures more than one-half inch in thickness. <p>Deposit and pickup methods listed in IMM 245.11 are prohibited. The Postal Service will return an improperly presented item to the sender for proper entry and acceptance.</p> <p>From IMM 245.12</p> |
| First-Class Package International Service® (FCPIS) | <p>FCPIS items bearing a computer-generated customs form with customs data that has been electronically transmitted (e.g., using Click-N-Ship service, an authorized PC Postage vendor, or the USPS Web Tools system) may be deposited through any of the following methods, provided</p> | <p>A customer must present the following FCPIS items requiring a customs form to an employee at a Post Office retail service counter. Deposit and pickup methods listed in IMM 255.11 are prohibited. The Postal Service will return an improperly presented item to the sender for proper entry and acceptance.</p> |

| Class of Mail | Eligible for Deposit | Not Eligible for Deposit |
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| | <p>postage is paid by a means other than the use of postage stamps:</p> <ul style="list-style-type: none"> • In a private mailbox bearing a return address that matches the address at the point of pickup, when the customer or business is known to reside or do business at that location. • Through Pickup on Demand service. • Through Package Pickup service. • At a Postal Service retail counter. • Into a Postal Service lobby drop. • In a collection box. • At a Contract Postal Unit (CPU). • At a USPS Approved Shipper location. <p>From IMM 255.11</p> | <ul style="list-style-type: none"> • Any item bearing a customs form and paid for with only postage stamps. • Any item bearing a handwritten customs form. • Any item bearing a customs form that was not computer-generated. • Any item for which the customs data was not electronically transmitted. <p>From IMM 255.12</p> |



| Class of Mail | Pickup on Demand Service | Package Pickup Service | Items Paid with a Permit Imprint |
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| Priority Mail Express International® (PMEI) | <p>Subject to the standards in IMM 225.1, Pickup on Demand service is available for PMEI items. There is a single charge for Pickup on Demand service (see Notice 123, Price List), regardless of the number of items scheduled for pickup. A pickup can include any or all of the following items:</p> | <p>Subject to the standards in IMM 225.1, no pickup fee is charged when a PMEI item or items are picked up during a letter carrier's regular delivery stop or during a scheduled stop made to collect other mail not subject to a pickup fee. Pickup service is provided in accordance with the information in DMM 507.7; for more information, also visit the online site at usps.com/pickup.</p> | <p>Mailers who enter volume mailings paid with a permit imprint under IMM 223.22 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.</p> |

| Class of Mail | Pickup on Demand Service | Package Pickup Service | Items Paid with a Permit Imprint |
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| | <ul style="list-style-type: none"> Global Express Guaranteed items. PMEI items. PMI items. FCPIS items. Priority Mail Express items. Priority Mail items. Package Services items <p>From IMM 225.2</p> | <p>From IMM 225.3</p> | <p>From IMM 225.13</p> |
| Priority Mail International® (PMI) | <p>Subject to the standards in IMM 235.1, Pickup on Demand service is available for PMI items. There is a single charge for Pickup on Demand service (see Notice 123, Price List), regardless of the number of items scheduled for pickup. A pickup can include any or all of the following items:</p> <ul style="list-style-type: none"> Global Express Guaranteed items. PMEI items. PMI items. FCPIS items. Priority Mail Express items. Priority Mail items. Package Services items <p>From IMM 235.2</p> | <p>Subject to the standards in IMM 235.1, no pickup fee is charged when a PMI item or items are picked up during a letter carrier's regular delivery stop or during a scheduled stop made to collect other mail not subject to a pickup fee. Pickup service is provided in accordance with the information in DMM 507.7; for more information, also visit the online site at usps.com/pickup.</p> <p>From IMM 235.3</p> | <p>Mailers who enter volume mailings paid with a permit imprint under IMM 233.22 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.</p> <p>From IMM 235.13</p> |
| First-Class Mail International® (FCMI) | -- | -- | <p>Mailers who enter volume mailings paid with a permit imprint under IMM 243.3 must enter such items through a</p> |

| Class of Mail | Pickup on Demand Service | Package Pickup Service | Items Paid with a Permit Imprint |
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| | | | business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant. From IMM 245.2 |
| First-Class Package International Service® (FCPIS) | <p>Subject to the standards in IMM 255.1, Pickup on Demand service is available for FCPIS items. There is a single charge for Pickup on Demand service (see Notice 123, Price List), regardless of the number of items scheduled for pickup. A pickup can include any or all of the following items:</p> <ul style="list-style-type: none"> • Global Express Guaranteed items. • PMEI items. • PMI items. • FCPIS items. • Priority Mail Express items. • Priority Mail items. • Package Services items <p>From IMM 255.3</p> | <p>Subject to the standards in IMM 255.1, no pickup fee will be charged when a FCPIS item or items are picked up during a letter carrier's regular delivery stop or during a scheduled stop made to collect other mail not subject to a pickup fee. Pickup service is provided in accordance with the information in DMM 507.7; for more information, also visit the online site at usps.com/pickup.</p> <p>From IMM 255.4</p> | <p>Mailers who enter volume mailings paid with a permit imprint under IMM 253.22 must enter such items through a business mail entry unit (BMEU) or, when authorized by the district BMEU manager, through a detached mail unit (DMU) at a mailer's plant.</p> <p>From IMM 255.2</p> |