

USPS Informed Delivery® Reminders

Schedule and receive reminders via email for important mailpieces through Informed Delivery. Click on “Set a Reminder” within your Daily Digest to get additional notifications for mail you don’t want to miss.



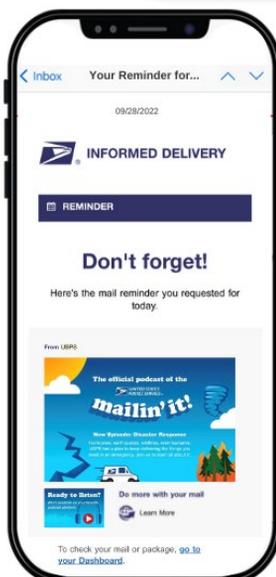
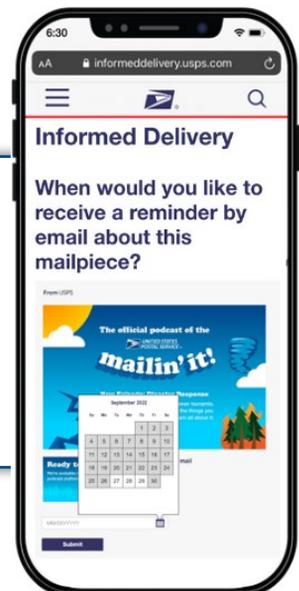
Step 1 – Set a Reminder

When viewing your Daily Digest email, select the “Set a Reminder” button beside an eligible mailpiece (any letter with a greyscale or representative image. image).



Step 2 – Select Date to Receive Reminder

Navigate to the calendar, choose a date to receive your reminder email, and select “Submit”.
Note: You can select a date for your reminder email up to 10 days after the date you received the initial notification for that mailpiece.



Step 3 – Receive Reminder

Receive an email reminder featuring the mailpiece image and any associated digital content on the selected day to your Informed Delivery account email.