



[Date]

[FIRST_NAME] [LAST_NAME]
or Current Resident
[URBANIZATION_CODE]
[ADDRESS_LINE_1] [ADDRESS_LINE_2]
[CITY], [STATE] [ZIP]

Dear [FIRST_NAME] / Current Resident,

Welcome to Informed Delivery®!

Thank you for signing up to use our new, free feature! Our records show that you've signed up with the following username or email address: [masked USER_NAME or EMAIL_ADDRESS].

As an Informed Delivery® customer, you can view and manage your scheduled mail and package delivery from the convenience of your computer or mobile device.

You'll receive Informed Delivery® notifications that will show you when you have incoming mail or packages. Use the online Informed Delivery® dashboard or mobile app to monitor your package delivery status, reschedule deliveries and so much more!

Informed Delivery® shows you what's coming to your mailbox, anytime, anywhere- even while you're traveling.

If this account does not belong to you or someone in your household, please follow these steps to unsubscribe:

1. Visit <https://usps.com/idremove>
2. Enter the Unsubscribe code: [PRIVACY_CODE]-[UNSUBSCRIBE_CODE]
3. Click the "Submit" button

Please note, this code will expire on [EXP_DATE].

If you have questions or would like to learn more about the Informed Delivery® feature, please visit informedelivery.usps.com or call 1-800-ASK-USPS (1-800-344-7779).

Thank you for being a valued USPS® customer!

Sincerely,

The United States Postal Service®

Please Recycle
[LETTER_TYPE]