

Mailers. Companion



JUNE 2001

Postal Service Will Increase Many Postage Rates July 1

On May 7, 2001, the Postal Service Governors voted to modify the postage rates that were implemented in January. The Governors' unanimous vote came after the independent Postal Rate Commission issued a series of three recommended decisions that did not meet the Postal Service's revenue requirement. The Board of Governors have determined the new rates will take effect July 1.

"We take this action mindful of our statutory obligation to assure the financial integrity of the nation's universal postal system. As the officials responsible for matching revenue with costs, we found that the additional revenue is essential and is adequately supported in the record compiled before the Commission," said Robert F. Rider, Board of Governors Chairman. Rider explained that action came 16 months after the Postal Service filed its request for new rates, and almost two years after the revenue need was identified.

Under the new schedule, rates for a one-ounce First-Class Mail letter remain the same at 34 cents, but the charge for an additional ounce will now be 23 cents. Postcards will increase by 1-cent to 21 cents, the first increase in the postcard rate since 1995.

The new rates provide the level of revenue that the Governors found was supported on the record of the case before the Commission. In addition, the new rates are designed to meet the law's requirement that each subclass of mail cover its attributable costs, and make a contribution to cover the institutional costs of the Postal Service.

Rate Highlights

Highlights by class of mail of the changes that will take effect on July 1 are:

First-Class Mail

- ✓ The single-piece, first-ounce letter rate will remain the same at 34 cents.
- ✓ The additional-ounce rate will increase from 21 cents to 23 cents. This increase conforms with the Postal Service's request in the original rate filing. As a result, the postage for a 13-ounce piece, that is currently \$2.86, will increase to \$3.10.
- ✓ The first ounce at the Presorted rate, automation rate, and automation carrier route rate will increase by 0.2 cents each.
- ✓ The nonstandard surcharge remains the same; 11 cents for single-piece rates and 5 cents for automation and Presorted rates.

Cards

- ✓ All card rates will increase by 1 cent each.
- ✓ The fee for stamped cards will remain at 2 cents, in addition to the postage.

Contents

Rate Highlights	2
Modified Rates Q & A's	3
Revised Postage Statements	4
Modified Rates Resource Guide	4
Notice 123, <i>Ratefold</i>	5
Changes for Securing Packages of Mail	15
Rate Modification Mail Acceptance Policies and Dates.....	17
Labeling List Changes	18
Return Receipt for Merchandise	18
SAMS Transportation/Logistics Tool	19
SAVE Acceptance and Verification.....	19
Easier Access for Web Pages	back cover

continued on page 2

Business Reply Mail (BRM)

- √ Only the underlying postage rates will change. Accounting fees and per-piece charges are not affected.
- √ For basic and high-volume BRM, the card rate will increase to 21 cents.
- √ For qualified business reply mail (QBRM), the card rate will increase from 17 to 18 cents.
- √ The additional ounce for all BRM will increase from 21 to 23 cents.

Priority Mail

- √ The newly implemented Priority Mail rate for pieces weighing one pound or less will remain at \$3.50. The two-pound and flat-rate envelope rates for Priority Mail will remain at \$3.95. Rates for more than two pounds will increase by varying amounts.

Express Mail

- √ Express Mail rates will increase 1.5 percent across the board. The range of increases is 15 cents to \$1.80 per piece.
- √ The Express Mail Post Office to Addressee half-pound rate will increase by 20 cents to \$12.45, and the two-pound flat rate will increase 25 cents to \$16.25.
- √ Customers who use Post Office to Post Office or Custom-Designed services will see small increases to those two service options as well.

Periodicals

- √ Overall, Periodical mail rates will increase by an average of 2.6 percent.
- √ The 5 percent differential for nonprofit and classroom rates will remain the same.
- √ There will be no change to application, additional entry, and reentry fees. The experimental ride-along rate will remain at 10 cents.

Outside-County Periodicals

- √ Zoned advertising pound rate increases will range from 0.5 cents to 1.5 cents per pound, depending on how far the publication travels.

- √ The non-advertising pound portion of the Periodicals rate will increase by 0.6 cents, from 17.3 to 17.9 cents.
- √ Piece rates will increase by 0.2 cents for carrier route saturation levels to 0.8 cents for non-automation basic rate addressed pieces.
- √ The discount for the non-advertising percentage applied to pieces will increase from .00065 to .00067 cents.

In-County Periodicals

- √ Pound rates will increase by 0.2 cents. Rates for addressed pieces will increase by 0.1 cent with the exception of the Basic and 3-digit automation rates, which will remain the same.

Standard Mail

- √ All non-carrier route rates will increase by 0.3 cents.
- √ Enhanced Carrier Route (ECR) pieces will increase by 0.2 cents.
- √ Nonprofit rates will have the same increases of 0.2 cents for ECR piece rates and 0.3 cents for all other nonprofit piece rates.
- √ There will be no changes to the pound rates.
- √ There will be no changes to drop ship discounts.

Package Services

- √ Parcel Post rates will increase by between 0 and 88 cents depending on zone and weight.
- √ Parcel Select will increase by between 0 and 66 cents depending on destination and weight. (NOTE: Some Parcel Post Intra-BMC and Parcel Select rates will be reduced by 5 cents).
- √ Bound Printed Matter rates will increase between 5 and 41 cents, depending on zone and sort.
- √ Media Mail will increase 3 cents across the board.

- √ Library Mail single-piece and 5-digit rates will increase 2 cents. BMC sorted Library Mail will increase 3 cents.

Special Services

- √ The fee for Certified Mail will increase from \$1.90 to \$2.10.
- √ Domestic Money Orders will increase from 75 to 90 cents.
- √ All other Special Services are not affected by this rate case modification.

International Mail

- √ The only change to International Mail is to the Recorded Delivery fee, which will increase from \$1.90 to \$2.10.

— Pricing and Classification Implementation



**Mailers
Companion**

Volume 6, Issue 5 — June 2001
Anita Bizzotto
Vice President
Pricing & Product Design

Connie Totten-Oldham
Manager
Pricing & Classification Implementation

Gloria Cundiff
Bill Halstead
Editors
1735 NORTH LYNN ST
ARLINGTON VA 22209-6039

Mailers Companion is published monthly by U.S. Postal Service Pricing and Product Design. The USPS eagle and logotype are registered trademarks. **Send subscription requests and address changes with original mailing label, to:**

MAILERS COMPANION
DATA ENTRY
UNITED STATES POSTAL SERVICE
6060 PRIMACY PKWY STE 201
MEMPHIS TN 38188-0001
Fax: (901) 681-4542
Printed on Recycled Paper

Modified Rates

You've Got Questions — We've Got Answers

Q. Why is the Postal Service raising rates again only six months after the last rate increase?

A. The rates, effective July 1, 2001, are a modification of the rates recommended by the Postal Rate Commission (PRC) and implemented under protest by the Governors on January 7 of this year.

The rates recommended by the PRC provide less revenue than the evidence provided by the Postal Service indicated is needed.

First, the Governors must reject the Commission's recommendation and send it back to the PRC for reconsideration. Upon the PRC's further rejection of Recommended Decision, the Governors may modify if they vote unanimously to do so. The Governors exercised their authority on May 7 and voted to implement the modified rates on July 1.

Q. Will there be another rate filing this summer?

A. Postal Service management continues to take measures cutting costs and building revenues. Although it is premature to say when the next rate case will be filed, the Governors, at their February 2001 meeting, directed postal management to begin preparation of another rate case.

Q. Have the Governors ever modified the rates resulting from an omnibus rate case before?

A. Yes, in one other omnibus rate case. In 1981, the Governors modified the Recommended Decision of the PRC.

Q. How is the Postal Service cutting costs?

A. The Postal Service continues to focus on cost reductions. However, like any business, the pressure of inflation causes our costs to rise. In fiscal year 2000, significant cost reductions were made to national programs and initiatives.

Every year, the Postal Service delivers to 1.7 million more addresses than the year before. Last year, Total Factor Productivity improved by 2.5 percent, which is the equivalent of reducing expenses by \$1.6 billion. We will continue to strive to deliver mail to more people with fewer resources.

Postal Service officials announced in April a second round of budget cuts and actions aimed at stemming a projected loss that could exceed \$2 billion for fiscal year 2001. The Postal Service has committed to reducing costs by \$2.5 billion by 2003. Over the next five years, the USPS plans to cut 75,000 work years from its costs, reducing administrative costs by 25 percent and reducing transportation costs by 10 percent.

Q. Will International rates go up also?

A. No, there are no changes to international rates. The only change to international mail is to the Recorded Delivery fee, which will increase from \$1.90 to \$2.10.



Rate Implementation Calendar

January 12, 2000	Governors filed rate case R2000-1 with Postal Rate Commission (PRC).
November 13, 2000	PRC returned Recommended Decision.
December 4, 2000	Governors vote to allow PRC Recommended Decision to take effect under protest while sending the case back to the PRC for further consideration.
January 7, 2001	Rates implemented.
February 9, 2001	PRC issues Further Recommended Decision.
March 5, 2001	Governors reject Recommended Decision and resubmit to PRC for further reconsideration.
April 10, 2001	PRC issues Recommended Decision on Further Reconsideration.
May 7, 2001	Governors review final Recommended Decision and vote unanimously to modify.
July 1, 2001	Modified rate schedules take effect.

Revised Postage Statements

Effective July 1, 2001, 23 of the domestic postage statements are revised to implement the rate modifications resulting from the Governors' actions on May 7, 2001. Copies of the revised statements are available in *Postal Bulletin* 22051 dated May 31, 2001, and in PDF format on the Postal Service Web site at www.usps.com/ratecase/.

The following Postage Statements have been revised and include a new issue date of July 2001:

(revised postage statements should not be used before effective date)

3540-S	Postage Statement Supplement
3541	Periodicals One Issue or One Edition
3541-M	Periodicals All Issues in a Calendar Month
3541-X	Periodicals with Ride-Along Enclosed
3600-EZ	First-Class Mail Easy - Permit Imprint
3600-P	First-Class Mail - Postage Affixed
3600-R	First-Class Mail - Permit Imprint
3602-EZ	Standard Mail Easy - Permit Imprint
3602-N	Standard Mail Nonprofit - Permit Imprint
3602-NPS	Standard Mail Nonprofit with Residual Shaped Surcharge - Postage Affixed
3602-NS	Standard Mail Nonprofit with Residual Shaped Surcharge - Permit Imprint
3602-NV	Standard Mail Nonprofit Consolidated - Permit Imprint
3602-NZ	Standard Mail Nonprofit Easy - Permit Imprint
3602-P	Standard Mail - Postage Affixed
3602-PN	Standard Mail Nonprofit - Postage Affixed
3602-PNV	Standard Mail Nonprofit Consolidated - Postage Affixed
3602-PRV	Standard Mail Consolidated - Postage Affixed
3602-PS	Standard Mail with Residual Shaped Surcharge - Postage Affixed
3602-R	Standard Mail - Permit Imprint
3602-RS	Standard Mail with Residual Shaped Surcharge - Permit Imprint
3602-RV	Standard Mail Consolidated - Permit Imprint
3605-BR	Bound Printed Matter - Permit Imprint
3605-DBR	Bound Printed Matter Destination Entry - Permit Imprint

The following Postage Statements did not require revisions — they still maintain the January 2001 issue date:

3600-PM	Priority Mail - Permit Imprint
3605-PR	Parcel Post - Permit Imprint
3605-PP	Parcel Post - Postage Affixed
3605-SR	Parcel Select - Permit Imprint
3605-SP	Parcel Select - Postage Affixed
3605-BP	Bound Printed Matter - Postage Affixed
3605-DBP	Destination Entry Bound Printed Matter - Postage Affixed
3608-R	Media Mail or Library Mail - Permit Imprint
3608-P	Media Mail or Library Mail - Postage Affixed

Modified Rates — Resource Guide

Internet Resources

The following materials are available on the Postal Service Web site at www.usps.com/ratecase/:

- Governors' Decision to Modify Rates
- Modified rate tables
DMM R Module in PDF and html
- Modified Rate Tables
Notice 123 in PDF and html
- Downloadable modified rate tables in comma delimited format
- Modified postage statements
- Links to the Governors' and Postal Rate Commission Web sites

Notice 123, Ratefold

Pages 5 through 14 of this *Mailers Companion* contain the revised Notice 123, *Ratefold*. All previous versions of rate tables are obsolete effective July 1 and should be disposed of.

Note that the new *Ratefold* (updated May 17, 2001) reflects the modified rates that take effect July 1, 2001.





Notice 123, RATEFOLD

FIRST-CLASS MAIL

Effective July 1, 2001 (updated 5/17/2001)

Letters, Flats, and Parcels ¹ Weight Not Over (ounces)	Nonautomation		Automation						
	Single-Piece ²	Presorted	Letter-Size				Flat-Size		
			Basic	3-Digit	5-Digit	Carrier Route	Basic	3-Digit	5-Digit
1	\$0.34 ³	\$0.322 ³	\$0.280	\$0.269	0.255	\$0.245	\$0.312 ³	\$0.297 ³	\$0.277 ³
2	0.57	0.552	0.510	0.499	0.485	0.475	0.542	0.527	0.507
3	0.80	0.736	0.694	0.683	0.669	0.659	0.726	0.711	0.691
4	1.03	0.966	0.924 ⁴	0.913 ⁴	0.899 ⁴	0.889 ⁴	0.956	0.941	0.921
5	1.26	1.196	—	—	—	—	1.186	1.171	1.151
6	1.49	1.426	—	—	—	—	1.416	1.401	1.381
7	1.72	1.656	—	—	—	—	1.646	1.631	1.611
8	1.95	1.886	—	—	—	—	1.876	1.861	1.841
9	2.18	2.116	—	—	—	—	2.106	2.091	2.071
10	2.41	2.346	—	—	—	—	2.336	2.321	2.301
11	2.64	2.576	—	—	—	—	2.566	2.551	2.531
12	2.87	2.806	—	—	—	—	2.796	2.781	2.761
13	3.10	3.036	—	—	—	—	3.026	3.011	2.991
Card Rate⁵									
Single	\$0.21	\$0.190	\$0.174	\$0.168	\$0.161	\$0.150	—	—	—

1. Computed postage includes \$0.23 for each additional ounce and a \$0.046 discount for presorted and automation rate pieces weighing more than 2 ounces. 2. For keys and ID devices, use this column and add a \$0.35 fee. A nonstandard surcharge might apply to pieces 1 ounce or less. 3. Nonstandard surcharge might apply: single piece \$0.11; presorted and automation \$0.05. 4. Weight not to exceed 3.3 ounces; pieces over 3 ounces subject to additional standards (DMM C810). 5. Single rate applies to a double postcard when originally mailed; reply half of double postcard must bear postage at applicable rate when returned.

EXPRESS MAIL

Weight Not Over (pounds)	Custom Designed	Next Day & Second Day PO to PO	Next Day & Second Day PO to Addressee	Weight Not Over (pounds)	Custom Designed	Next Day & Second Day PO to PO	Next Day & Second Day PO to Addressee
1/2	\$9.40	\$9.55	\$12.45				
1	13.95	14.10	16.25	36	\$67.55	\$67.70	\$69.85
2 ¹	13.95	14.10	16.25	37	68.80	68.95	71.35
3	16.90	17.05	19.15	38	70.40	70.35	73.00
4	19.75	19.90	22.05	39	72.00	71.65	74.60
5	22.60	22.75	24.85	40	73.65	73.10	76.25
6	25.45	25.60	27.70	41	75.25	74.70	77.85
7	28.15	28.30	30.45	42	76.90	76.35	79.55
8	29.40	29.55	31.65	43	78.50	77.95	81.10
9	30.65	30.80	32.95	44	80.15	79.60	82.70
10	31.85	32.00	34.15	45	81.75	81.20	84.15
11	33.40	33.55	35.70	46	83.10	82.75	85.40
12	35.85	36.00	38.10	47	84.50	84.45	86.90
13	37.10	37.25	39.85	48	85.85	86.00	88.20
14	38.50	38.65	40.80	49	87.20	87.35	89.50
15	39.75	39.90	42.00	50	88.50	88.65	90.85
16	41.10	41.25	43.40	51	89.95	90.15	92.30
17	42.50	42.65	44.75	52	91.25	91.40	93.60
18	43.75	43.90	46.05	53	92.65	92.80	95.00
19	45.05	45.20	47.35	54	94.00	94.15	96.30
20	46.45	46.60	48.70	55	95.30	95.50	97.70
21	47.70	47.90	50.00	56	96.80	96.95	99.10
22	49.00	49.20	51.30	57	98.05	98.20	100.40
23	50.40	50.60	52.70	58	99.40	99.55	101.80
24	51.65	51.80	53.95	59	100.95	101.10	103.30
25	53.00	53.20	55.25	60	102.50	102.65	104.85
26	54.30	54.45	56.60	61	104.25	104.40	106.60
27	55.65	55.85	57.90	62	105.80	105.95	108.20
28	56.95	57.10	59.25	63	107.45	107.60	109.75
29	58.30	58.45	60.55	64	109.10	109.30	111.50
30	59.65	59.80	61.90	65	110.75	110.90	113.05
31	60.95	61.10	63.20	66	112.45	112.60	114.80
32	62.25	62.40	64.55	67	114.05	114.20	116.35
33	63.60	63.75	65.80	68	115.75	115.90	118.10
34	64.90	65.05	67.20	69	117.35	117.50	119.65
35	66.25	66.40	68.45	70	118.95	119.10	121.30

Same Day Airport service is currently suspended.

1. The 2-pound rate is charged for matter sent in a flat-rate envelope provided by the USPS, regardless of the actual weight of the piece.

PERIODICALS

Outside-County—Excluding Science-of-Agriculture

Pound Rates—per pound or fraction

For nonadvertising portion: \$0.179

For advertising portion:

Zone	Rate
Delivery Unit	\$0.153
SCF	0.195
1 & 2	0.238
3	0.253
4	0.292
5	0.351
6	0.413
7	0.488
8	0.552

Piece Rates—per addressed piece

Presort Level	Nonautomation	Automation ¹	
		Letter-Size	Flat-Size
Basic	\$0.333	\$0.266	\$0.291
3-Digit	0.283	0.231	0.248
5-Digit	0.219	0.178	0.194
Carrier Route	0.139	—	—
High Density	0.113	—	—
Saturation	0.095	—	—

1. Lower maximum weight limits apply: letter-size at 3 ounces (or 3.3 ounces for heavy letters); flat-size at 16 ounces (FSM 881) and 6 pounds (FSM 1000).

Piece rate discounts:

- Nonadvertising adjustment for each 1% of nonadvertising content: \$0.00067 per piece.
- Delivery unit piece discount (applies to each addressed piece eligible for the delivery unit rate): \$0.017.
- SCF piece discount (applies to each addressed piece eligible for the SCF rate): \$0.008.

Preferred Rate Discount: Authorized nonprofit and classroom mailers receive a discount of 5% off the total Outside-County postage excluding the postage for advertising pounds. The 5% discount does not apply to commingled nonsubscriber copies in excess of the 10% allowance provided under DMM.

Outside-County—Science-of-Agriculture

Pound Rates—per pound or fraction

For nonadvertising portion: \$0.179

For advertising portion:

Zone	Rate
Delivery Unit	\$0.115
SCF	0.146
1 & 2	0.179
3	0.253
4	0.292
5	0.351
6	0.413
7	0.488
8	0.552

Piece Rates—per addressed piece

Presort Level	Nonautomation	Automation ¹	
		Letter-Size	Flat-Size
Basic	\$0.333	\$0.266	\$0.291
3-Digit	0.283	0.231	0.248
5-Digit	0.219	0.178	0.194
Carrier Route	0.139	—	—
High Density	0.113	—	—
Saturation	0.095	—	—

1. Lower maximum weight limits apply: letter-size at 3 ounces (or 3.3 ounces for heavy letters); flat-size at 16 ounces (FSM 881) and 6 pounds (FSM 1000).

Piece rate discounts:

- Nonadvertising adjustment for each 1% of nonadvertising content: \$0.00067 per piece.
- Delivery unit piece discount (applies to each addressed piece eligible for the delivery unit rate): \$0.017.
- SCF piece discount (applies to each addressed piece eligible for the SCF rate): \$0.008.

In-County

Pound Rates—per pound or fraction

Zone	Rate
Delivery Unit	\$0.115
All Others	0.146

Piece Rates—per addressed piece

Presort Level	Nonautomation	Automation ¹	
		Letter-Size	Flat-Size
Basic	\$0.101	\$0.049	\$0.074
3-Digit	0.093	0.047	0.069
5-Digit	0.084	0.045	0.063
Carrier Route	0.048	—	—
High Density	0.033	—	—
Saturation	0.027	—	—

1. Lower maximum weight limits apply: letter-size at 3 ounces (or 3.3 ounces for heavy letters); flat-size at 16 ounces (FSM 881) and 6 pounds (FSM 1000).

Delivery unit piece discount (applies to each addressed piece eligible for the delivery unit rate): \$0.005.

STANDARD MAIL

	Entry Discount ¹	REGULAR Letter- and Nonletter-Size Pieces Weighing 3.3 ounces (0.2063 lb.) or Less					ENHANCED CARRIER ROUTE Letter- and Nonletter-Size Pieces Weighing 3.3 ounces (0.2063 lb.) or Less			
		Presorted		Automation ^{2,3}			Basic	High Density	Saturation	Automation ² Basic
		Basic	3/5	Basic	3-Digit	5-Digit				
Letter-Size Minimum Per Piece	None DBMC (0.019) DSCF (0.024) DDU (0.029)	\$0.253 0.234 0.229 —	\$0.233 0.214 0.209 —	\$0.200 0.181 0.176 —	\$0.190 0.171 0.166 —	\$0.177 0.158 0.153 —	\$0.178 0.159 0.154 0.149	\$0.153 0.134 0.129 0.124	\$0.145 0.126 0.121 0.116	\$0.157 0.138 0.133 0.128
Nonletter-Size Minimum Per Piece	None DBMC (0.019) DSCF (0.024) DDU (0.029)	Basic ⁴ \$0.322 0.303 0.298 —	3/5 ⁴ \$0.266 0.247 0.242 —	Basic \$0.278 0.259 0.254 —	3/5 \$0.239 0.220 0.215 —		Basic ⁵ \$0.178 0.159 0.154 0.149	High Density ⁵ \$0.156 0.137 0.132 0.127	Saturation ⁵ \$0.149 0.130 0.125 0.120	— — — —
Piece/Pound⁶		Piece/Pound Pieces Weighing More Than 3.3 ounces (0.2063 lb.)				Piece/Pound Pieces ⁵ Weighing More Than 3.3 ounces (0.2063 lb.)				
		Basic ⁴	3/5 ⁴	Basic	3/5					
	Per Piece Rates (for all entries)	\$0.184	\$0.128	\$0.140	\$0.101		\$0.046	\$0.024	\$0.017	—
	Per Pound Rates (by entry discount)	PLUS	PLUS	PLUS	PLUS		PLUS	PLUS	PLUS	—
	None DBMC (0.093) DSCF (0.114) DDU (0.140)	\$0.668 0.575 0.554 —	\$0.668 0.575 0.554 —	\$0.668 0.575 0.554 —	\$0.668 0.575 0.554 —		\$0.638 0.545 0.524 0.498	\$0.638 0.545 0.524 0.498	\$0.638 0.545 0.524 0.498	— — — —
	Entry Discount ¹	NONPROFIT Letter- and Nonletter-Size Pieces Weighing 3.3 ounces (0.2063 lb.) or Less					NONPROFIT ENHANCED CARRIER ROUTE Letter- and Nonletter-Size Pieces Weighing 3.3 ounces (0.2063 lb.) or Less			
		Presorted		Automation ^{2,3}			Basic	High Density	Saturation	Automation ² Basic
		Basic	3/5	Basic	3-Digit	5-Digit				
Letter-Size Minimum Per Piece	None DBMC (0.019) DSCF (0.024) DDU (0.029)	\$0.158 0.139 0.134 —	\$0.146 0.127 0.122 —	\$0.133 0.114 0.109 —	\$0.123 0.104 0.099 —	\$0.108 0.089 0.084 —	\$0.118 0.099 0.094 0.089	\$0.095 0.076 0.071 0.066	\$0.089 0.070 0.065 0.060	\$0.105 0.086 0.081 0.076
Nonletter-Size Minimum Per Piece	None DBMC (0.019) DSCF (0.024) DDU (0.029)	Basic ⁴ \$0.220 0.201 0.196 —	3/5 ⁴ \$0.171 0.152 0.147 —	Basic \$0.179 0.160 0.155 —	3/5 \$0.154 0.135 0.130 —		Basic ⁵ \$0.118 0.099 0.094 0.089	High Density ⁵ \$0.102 0.083 0.078 0.073	Saturation ⁵ \$0.097 0.078 0.073 0.068	— — — —
Piece/Pound⁶		Piece/Pound Pieces Weighing More Than 3.3 ounces (0.2063 lb.)				Piece/Pound Pieces ⁵ Weighing More Than 3.3 ounces (0.2063 lb.)				
		Basic ⁴	3/5 ⁴	Basic	3/5					
	Per Piece Rates (for all entries)	\$0.107	\$0.058	\$0.066	\$0.041		\$0.042	\$0.026	\$0.021	—
	Per Pound Rates (by entry discount)	PLUS	PLUS	PLUS	PLUS		PLUS	PLUS	PLUS	—
	None DBMC (0.093) DSCF (0.114) DDU (0.140)	\$0.550 0.457 0.436 —	\$0.550 0.457 0.436 —	\$0.550 0.457 0.436 —	\$0.550 0.457 0.436 —		\$0.370 0.277 0.256 0.230	\$0.370 0.277 0.256 0.230	\$0.370 0.277 0.256 0.230	— — — —

1. Value of entry discount in parentheses included in rates shown. 2. Maximum automation letter-size weight 3.3 ounces. Pieces over 3 ounces subject to additional standards (DMM C810). 3. Automation rate for nonletters applies only to automation-compatible flats. 4. Residual shape surcharge of \$0.18 per piece applies to items that are prepared as a parcel or are not letter-size or flat-size. Machinable parcels for which the residual shape surcharge is paid may be eligible for the barcoded discount of \$0.03 per piece (DMM E620). Barcoded discount is available for pieces entered at DSCF rates only if sorted to 5-digit sacks or pallets. Discount not available for DBMC rate mail entered at an ASF other than Phoenix, AZ, ASF. 5. Residual shape surcharge of \$0.15 per piece applies to items that are prepared as a parcel or are not letter-size or flat-size. Barcoded discount not available. 6. Each piece is subject to both a piece rate and a pound rate.

FEES

BULK PARCEL RETURN SERVICE

Annual permit fee—\$125.00.
 Annual accounting fee—\$375.00.
 Per piece returned—\$1.62.

BUSINESS REPLY AND QUALIFIED BUSINESS REPLY MAIL

BRM annual permit fee (for all BRM and QBRM) \$125.00

Business Reply Mail (BRM)¹

	Annual	Quarterly	1-ounce Letter ²	Card
	Accounting Fee	Fee	Rate + Per-piece	Rate + Per-piece
High Volume	\$375	N/A	\$0.34 + \$0.10	\$0.21 + \$0.10
Basic	None	N/A	0.34 + 0.35	0.21 + 0.35

- For nonletter-size BRM, see DMM S922.
- \$0.23 each additional ounce, pieces over 13 ounces apply Priority Mail rates.

Qualified Business Reply Mail (QBRM)

	Annual	Quarterly	1-ounce Letter ¹	Card
	Accounting Fee	Fee	Rate + Per-piece	Rate + Per-piece
High Volume	\$375	\$1,800	\$0.31 + \$0.01	\$0.18 + \$0.01
Basic	375	None	0.31 + 0.05	0.18 + 0.05

- Second ounce or fraction—\$0.23.

CALLER SERVICE (all post offices)

For each separation provided, per semiannual period—\$375.00.
 For each reserved call number, per calendar year—\$30.00.

CERTIFICATE OF MAILING

Individual Pieces	Fee
Individual article listing, per article (Form 3817)	\$0.75
Additional copies of Form 3817 or mailing bill, per page	0.75
Firm mailing books (Form 3877), per piece listed (minimum 3)	0.25
Bulk Quantities	
Up to 1,000 pieces (one certificate (Form 3606) for total number)	\$3.50
Each additional 1,000 pieces or fraction thereof	0.40
Duplicate copy	0.75

CERTIFIED MAIL Fee—\$2.10

COLLECT ON DELIVERY (COD)

Amount to be collected or insurance coverage desired ¹	Fee
\$0.01 to \$50	\$4.50
50.01 to 100	5.50
100.01 to 200	6.50
200.01 to 300	7.50
300.01 to 400	8.50
400.01 to 500	9.50
500.01 to 600	10.50
600.01 to 700	11.50
700.01 to 800	12.50
800.01 to 900	13.50
900.01 to 1,000	14.50
Restricted delivery ²	\$3.20
Notice of nondelivery	3.00
Alteration of COD charges or designation of new addressee	3.00
Registered COD ³	4.00

- For Express Mail COD shipments, the COD fee charged is based on the amount to be collected. Express Mail insurance automatically provides up to \$500 merchandise insurance.
- Not available with Express Mail COD.
- Fee for registered COD, regardless of amount to be collected or insurance value.

DELIVERY CONFIRMATION

Service	Fee
Priority Mail	
Retail	\$0.40
Electronic	0.00
Package Services	
Retail	0.50
Electronic	0.12
Standard Mail ¹	
Electronic	0.12

SIGNATURE CONFIRMATION

Service	Fee
Priority Mail	
Retail	\$1.75
Electronic	1.25
Package Services	
Retail	1.75
Electronic	1.25

- Only available for pieces subject to the residual shape surcharge.

EXPRESS MAIL INSURANCE

Insurance Coverage Desired	Fee
\$0.01 to \$500	None
Merchandise only	
\$500.01 to \$600	\$1.00
600.01 to 700	2.00
700.01 to 800	3.00
800.01 to 900	4.00
900.01 to 1,000	5.00
1,000.01 to 5,000	\$5.00 plus \$1.00 for each \$100 or fraction over \$1,000 in declared value
(Maximum merchandise liability is \$5,000.00)	
Document reconstruction maximum liability: \$500.00.	

INSURED MAIL

Insurance Coverage Desired (merchandise)	Fee ¹
\$0.01 to \$50	\$1.10
50.01 to 100	2.00
100.01 to 200	3.00
200.01 to 300	4.00
300.01 to 400	5.00
400.01 to 500	6.00
500.01 to 600	7.00
600.01 to 5,000	\$7.00 plus \$1.00 for each \$100 or fraction over \$600 in declared value.
(Maximum liability is \$5,000.00)	

- Bulk insurance discount \$0.01 to 50.00: \$0.60 per piece.
 Bulk insurance discount \$50.01 to 5,000.00: \$0.80 per piece.

MERCHANDISE RETURN

Annual permit fee—\$125.00.
 Annual accounting fee—\$375.00.
 Per piece returned—\$0.00.

METERSERVICE—ON-SITE

Meter service (per employee, per visit)—\$31.00.
 Meters reset or examined (per meter)—\$4.00.
 Checking meters in/out service (per meter, except Secured Postage meters)—\$4.00.

MONEY ORDERS

Service	Fee
Domestic money order (issued at other post offices, including those with branches or stations on military installations)	\$0.90
Postal military money order (issued by military facilities authorized by the Department of Defense)	0.25
Inquiry fee (includes the issuance of a copy of a paid money order)	2.75
Maximum amount per money order: \$700.00	

PARCEL AIRLIFT (PAL)

Weight	Fee
Not more than 2 pounds	\$0.40
Over 2 but not more than 3 pounds	0.75
Over 3 but not more than 4 pounds	1.15
Over 4 pounds	1.55

FEES

POST OFFICE BOXES					
Box Size and Fee Per Semiannual (6-month) Period					
Box Size Fee Group	1	2	3	4	5
B2	\$30.00	\$45.00	\$85.00	\$170.00	\$300.00
C3	27.50	40.00	75.00	150.00	250.00
C4	22.50	32.50	60.00	125.00	212.50
C5	19.00	27.50	50.00	87.50	150.00
D6	10.00	16.00	25.00	50.00	90.00
D7	8.50	13.00	22.50	40.00	65.00
E	0.00	0.00	0.00	0.00	0.00

A customer ineligible for carrier delivery may obtain one post office box at the Group E fee, subject to administrative decisions regarding the customer's proximity to post office.

- Deposit per key issued—\$1.00
- Key duplication or replacement (after first two keys), each—\$4.00
- Post office box lock replacement, each—\$10.00

RESTRICTED DELIVERY
Fee, per item, in addition to postage and other fees—\$3.20

RETURN RECEIPT (Form 3811 in conjunction with another service)	
Service	Fee
Requested at time of mailing showing to whom delivered, signature, date of delivery, and addressee's address (if different)	\$1.50
Requested after mailing showing only to whom and date delivered	3.50

RETURN RECEIPT FOR MERCHANDISE (Form 3804)	
Service	Fee
Requested at time of mailing showing to whom delivered, signature, date of delivery, and addressee's address (if different)	\$2.35
Delivery record	3.50

SPECIAL HANDLING	
Weight	Fee
Not more than 10 pounds	\$5.40
More than 10 pounds	7.50

REGISTERED MAIL					
Declared Value	Fee (in addition to postage)	Declared Value	Fee (in addition to postage)	Declared Value	Fee (in addition to postage)
\$0.00	\$7.25	\$7,000.01 to \$8,000	\$14.25	\$17,000.01 to \$18,000	\$21.75
\$0.01 to \$100	7.50	\$8,000.01 to \$9,000	15.00	\$18,000.01 to \$19,000	22.50
\$100.01 to \$500	8.25	\$9,000.01 to \$10,000	15.75	\$19,000.01 to \$20,000	23.25
\$500.01 to \$1,000	9.00	\$10,000.01 to \$11,000	16.50	\$20,000.01 to \$21,000	24.00
\$1,000.01 to \$2,000	9.75	\$11,000.01 to \$12,000	17.25	\$21,000.01 to \$22,000	24.75
\$2,000.01 to \$3,000	10.50	\$12,000.01 to \$13,000	18.00	\$22,000.01 to \$23,000	25.50
\$3,000.01 to \$4,000	11.25	\$13,000.01 to \$14,000	18.75	\$23,000.01 to \$24,000	26.25
\$4,000.01 to \$5,000	12.00	\$14,000.01 to \$15,000	19.50	\$24,000.01 to \$25,000	27.00
\$5,000.01 to \$6,000	12.75	\$15,000.01 to \$16,000	20.25		
\$6,000.01 to \$7,000	13.50	\$16,000.01 to \$17,000	21.00		

Declared Value	Fee (in addition to postage) ¹
\$25,000.01 to \$1,000,000	\$27.00 plus handling charge of \$0.75 per each \$1,000 or fraction over first \$25,000.
\$1,000,000.01 to \$15,000,000	\$758.25 plus handling charge of \$0.75 per each \$1,000 or fraction over first \$1,000,000.
Over \$15,000,000	\$11,258.25 plus amount determined by USPS based on weight, space, and value.

1. Fees for articles valued over \$25,000 are for handling only. Maximum amount of insurance coverage available is \$25,000.

Additional Services	
COD COLLECTION CHARGE—\$4.00 (Maximum amount collectible is \$1,000.00)	RETURN RECEIPTS: Requested at time of mailing showing to whom, signature, date of delivery, and addressee's address (if different)—\$1.50
RESTRICTED DELIVERY—\$3.20	Requested after mailing showing only to whom and date delivered — \$3.50

MISCELLANEOUS FEES AND CHARGES		
PERIODICALS APPLICATION FEES Original entry—\$350.00 Additional entry—\$50.00 Reentry—\$40.00 Registration for news agents—\$40.00	ADDRESS SEQUENCING SERVICE Per card included by the mailer that was removed by the USPS for an incorrect or undeliverable address — \$0.25	ADDRESS CORRECTION SERVICE Per notice issued: manual — \$0.60 Per notice issued: electronic— \$0.20
ANNUAL MAILING FEES (per 12-month period) First-Class Presort, per office of mailing—\$125.00 Standard Mail—\$125.00 Parcel Select—\$125.00 Presorted Media Mail—\$125.00 Presorted Library Mail—\$125.00 Bound Printed Matter destination BMC, SCF, and DDU—\$125.00	MAILING LIST SERVICES For correction of name and address on occupant lists, per name on list—\$0.25 Minimum per list—\$7.50 For sortation of mailing lists on cards by 5-digit ZIP Code, per 1,000 addresses or fraction—\$73.00 For address changes provided to election boards and voter registration commissions, for each Form 3575 or Form 3575-WWW—\$0.23	SURCHARGES Nonstandard First-Class Mail Nonautomation single-piece rate—\$0.11 Presorted and automation rates—\$0.05 Residual Shape Standard Mail Regular residual shape—\$0.18 ECR residual shape—\$0.15
PERMIT IMPRINT Application fee—\$125.00	PICKUP SERVICE FEE For Express Mail, Priority Mail, and Parcel Post: Per occurrence—\$10.25	

PRIORITY MAIL

Weight Not Over (pounds) ¹	Zone					
	Local, 1, 2, & 3	4	5	6	7	8
1	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50	\$3.50
2 ²	3.95	3.95	3.95	3.95	3.95	3.95
3	5.20	5.20	5.20	5.20	5.20	5.20
4	6.45	6.45	6.45	6.45	6.45	6.45
5	7.70	7.70	7.70	7.70	7.70	7.70
6	8.10	8.30	8.35	8.50	9.55	10.40
7	8.40	8.90	9.00	9.30	10.60	11.85
8	8.50	9.50	9.65	10.10	11.65	13.30
9	8.65	10.10	10.30	10.90	12.70	14.75
10	8.75	10.65	10.95	11.80	13.75	16.20
11	9.00	11.25	11.60	12.80	14.80	17.65
12	9.25	11.85	12.25	13.75	15.85	19.10
13	9.65	12.45	12.90	14.75	16.90	20.55
14	10.05	13.05	13.55	15.70	17.95	22.00
15	10.45	13.65	14.20	16.65	19.00	23.45
16	10.85	14.25	14.85	17.60	20.05	24.90
17	11.25	14.85	15.50	18.60	21.10	26.35
18	11.65	15.45	16.30	19.55	22.15	27.80
19	12.05	16.05	17.05	20.50	23.20	29.25
20	12.45	16.65	17.85	21.40	24.25	30.70
21	12.85	17.25	18.60	22.40	25.30	32.15
22	13.25	17.85	19.35	23.35	26.35	33.60
23	13.65	18.45	20.15	24.30	27.40	35.05
24	14.05	19.05	20.95	25.25	28.45	36.50
25	14.45	19.65	21.75	26.25	29.50	37.95
26	14.85	20.25	22.45	27.20	30.55	39.40
27	15.25	20.85	23.25	28.15	31.60	40.85
28	15.65	21.45	24.05	29.10	32.65	42.30
29	16.05	22.05	24.85	30.05	33.70	43.75
30	16.45	22.65	25.60	31.05	34.75	45.20
31	16.85	23.25	26.35	31.95	35.80	46.65
32	17.25	23.85	27.15	32.90	36.85	48.10
33	17.65	24.45	27.95	33.85	37.90	49.55
34	18.05	25.05	28.70	34.80	38.95	51.00
35	18.45	25.65	29.50	35.80	40.00	52.45
36	18.85	26.25	30.25	36.75	41.05	53.90
37	19.25	26.95	31.05	37.70	42.10	55.35
38	19.65	27.55	31.80	38.70	43.15	56.80
39	20.05	28.25	32.60	39.65	44.20	58.25
40	20.45	28.95	33.40	40.60	45.25	59.70
41	20.85	29.55	34.15	41.55	46.30	61.15
42	21.25	30.25	34.90	42.45	47.40	62.60
43	21.65	30.90	35.70	43.45	48.45	64.05
44	22.05	31.55	36.50	44.40	49.55	65.50
45	22.45	32.25	37.25	45.35	50.60	66.95
46	22.85	32.90	38.00	46.30	51.65	68.40
47	23.25	33.55	38.80	47.30	52.75	69.85
48	23.65	34.25	39.60	48.25	53.80	71.30
49	24.05	34.90	40.35	49.20	54.90	72.75
50	24.45	35.55	41.15	50.15	55.95	74.20
51	24.85	36.25	41.90	51.10	57.00	75.65
52	25.25	36.90	42.70	52.10	58.05	77.10
53	25.65	37.55	43.45	53.05	59.10	78.55
54	26.05	38.20	44.25	53.95	60.15	80.00
55	26.45	38.90	45.05	54.90	61.20	81.45
56	26.85	39.55	45.80	55.90	62.25	82.90
57	27.25	40.20	46.55	56.85	63.30	84.35
58	27.65	40.90	47.35	57.80	64.35	85.80
59	28.05	41.55	48.15	58.75	65.40	87.25
60	28.45	42.20	48.95	59.75	66.45	88.70
61	28.85	42.90	49.65	60.70	67.50	90.15
62	29.25	43.50	50.45	61.65	68.55	91.60
63	29.65	44.20	51.25	62.60	69.60	93.05
64	30.05	44.90	52.05	63.60	70.65	94.50
65	30.45	45.50	52.75	64.50	71.70	95.95
66	30.85	46.20	53.55	65.45	72.75	97.40
67	31.25	46.90	54.35	66.40	73.80	98.85
68	31.65	47.50	55.15	67.35	74.85	100.30
69	32.05	48.20	55.90	68.35	75.90	101.75
70	32.45	48.90	56.65	69.30	76.95	103.20

1. Parcels that weigh less than 15 pounds but measure more than 84 inches in combined length and girth are charged the applicable rate for a 15-pound parcel.
2. The 2-pound rate is charged for matter sent in a flat-rate envelope provided by the USPS, regardless of the weight of the piece.

PACKAGE SERVICES Parcel Post—Local and Intra-BMC/ASF Single-Piece

Machinable Parcel Post ^{1, 2, 3}					Weight Not Over (Pounds)	Nonmachinable Parcel Post ^{1, 3, 4, 5}				
Zone						Zone				
Local	1 & 2	3	4	5	Local	1 & 2	3	4	5	
\$2.74	\$3.04	\$3.04	\$3.04	\$3.04	1	\$4.09	\$4.39	\$4.39	\$4.39	\$4.39
2.74	3.04	3.04	3.04	3.04	2	4.09	4.39	4.39	4.39	4.39
2.98	3.44	3.47	3.47	3.47	3	4.33	4.79	4.82	4.82	4.82
3.20	3.60	3.86	3.86	3.93	4	4.55	4.95	5.21	5.21	5.28
3.40	3.74	4.18	4.21	4.40	5	4.75	5.09	5.53	5.56	5.75
3.56	3.88	4.48	4.50	4.83	6	4.91	5.23	5.83	5.85	6.18
3.63	4.00	4.74	4.77	5.23	7	4.98	5.35	6.09	6.12	6.58
3.72	4.14	4.98	5.02	5.61	8	5.07	5.49	6.33	6.37	6.96
3.80	4.24	5.18	5.27	5.96	9	5.15	5.59	6.53	6.62	7.31
3.88	4.37	5.44	5.51	6.29	10	5.23	5.72	6.79	6.86	7.64
3.95	4.47	5.62	5.72	6.59	11	5.30	5.82	6.97	7.07	7.94
4.03	4.59	5.78	5.93	6.90	12	5.38	5.94	7.13	7.28	8.25
4.10	4.69	5.92	6.13	7.16	13	5.45	6.04	7.27	7.48	8.51
4.17	4.78	6.02	6.33	7.43	14	5.52	6.13	7.37	7.68	8.78
4.23	4.87	6.16	6.50	7.68	15	5.58	6.22	7.51	7.85	9.03
4.31	4.95	6.30	6.67	7.91	16	5.66	6.30	7.65	8.02	9.26
4.36	5.05	6.43	6.85	8.13	17	5.71	6.40	7.78	8.20	9.48
4.42	5.12	6.56	7.00	8.36	18	5.77	6.47	7.91	8.35	9.71
4.47	5.22	6.68	7.15	8.56	19	5.82	6.57	8.03	8.50	9.91
4.55	5.29	6.80	7.28	8.75	20	5.90	6.64	8.15	8.63	10.10
4.59	5.36	6.92	7.40	8.94	21	5.94	6.71	8.27	8.75	10.29
4.64	5.45	7.02	7.52	9.12	22	5.99	6.80	8.37	8.87	10.47
4.70	5.51	7.15	7.63	9.30	23	6.05	6.86	8.50	8.98	10.65
4.75	5.58	7.25	7.73	9.46	24	6.10	6.93	8.60	9.08	10.81
4.81	5.64	7.35	7.83	9.62	25	6.16	6.99	8.70	9.18	10.97
4.85	5.72	7.44	7.93	9.78	26	6.20	7.07	8.79	9.28	11.13
4.90	5.78	7.55	8.02	9.92	27	6.25	7.13	8.90	9.37	11.27
4.95	5.84	7.65	8.10	10.06	28	6.30	7.19	9.00	9.45	11.41
5.01	5.91	7.75	8.19	10.20	29	6.36	7.26	9.10	9.54	11.55
5.07	5.97	7.83	8.27	10.35	30	6.42	7.32	9.18	9.62	11.70
5.11	6.03	7.90	8.34	10.47	31	6.46	7.38	9.25	9.69	11.82
5.15	6.10	8.00	8.42	10.59	32	6.50	7.45	9.35	9.77	11.94
5.21	6.15	8.08	8.49	10.73	33	6.56	7.50	9.43	9.84	12.08
5.25	6.21	8.15	8.55	10.83	34	6.60	7.56	9.50	9.90	12.18
5.29	6.26	8.24	8.62	10.94	35	6.64	7.61	9.59	9.97	12.29
For weights over 35 pounds, use nonmachinable rates.					36	6.68	7.66	9.66	10.03	12.42
					37	6.72	7.73	9.73	10.09	12.52
					38	6.76	7.78	9.81	10.15	12.63
					39	6.82	7.84	9.89	10.20	12.72
					40	6.86	7.88	9.95	10.25	12.83
					41	6.91	7.95	10.04	10.30	12.92
					42	6.95	7.99	10.10	10.35	13.01
					43	6.99	8.03	10.17	10.40	13.11
					44	7.05	8.09	10.23	10.45	13.19
					45	7.08	8.13	10.29	10.58	13.28
					46	7.12	8.20	10.37	10.62	13.36
					47	7.17	8.25	10.42	10.66	13.44
					48	7.21	8.29	10.49	10.70	13.54
					49	7.24	8.34	10.55	10.74	13.61
					50	7.28	8.37	10.61	10.77	13.69
51	7.33	8.44	10.66	10.81	13.76					
52	7.36	8.48	10.74	10.84	13.83					
53	7.40	8.51	10.78	10.87	13.90					
54	7.45	8.55	10.82	10.91	13.98					
55	7.49	8.60	10.85	10.95	14.04					
56	7.52	8.65	10.88	10.98	14.10					
57	7.56	8.70	10.90	11.00	14.18					
58	7.60	8.74	10.93	11.03	14.24					
59	7.64	8.78	10.96	11.06	14.30					
60	7.66	8.83	10.98	11.08	14.37					
61	7.73	8.88	11.01	11.11	14.43					
62	7.75	8.92	11.03	11.16	14.48					
63	7.79	8.96	11.05	11.22	14.54					
64	7.83	9.00	11.07	11.26	14.60					
65	7.87	9.04	11.10	11.31	14.65					
66	7.89	9.10	11.12	11.37	14.72					
67	7.95	9.14	11.14	11.42	14.76					
68	7.98	9.16	11.15	11.46	14.81					
69	7.99	9.21	11.17	11.51	14.87					
70	8.00	9.25	11.19	11.56	14.92					
Oversized	19.82	28.99	28.99	28.99	28.99					

1. Parcels that weigh less than 15 pounds but measure more than 84 inches (but not more than 108 inches) in combined length and girth are charged the applicable rate for a 15-pound parcel.
2. For barcoded discount, deduct \$0.03 per piece.
3. Regardless of weight, a parcel that meets any of the criteria in DMM C700.2 must pay the nonmachinable rate.
4. Regardless of weight, a parcel that measures more than 108 inches (but not more than 130 inches) in combined length and girth pays the oversized rate.
5. Rates include the \$1.35 nonmachinable surcharge. Nonmachinable surcharge does not apply to parcels mailed at oversized rates or parcels sent with special handling.

PACKAGE SERVICES

Parcel Post—Inter-BMC/ASF Single-Piece

Machinable Parcel Post ^{1, 2, 3, 4}							Weight Not Over (Pounds)	Nonmachinable Parcel Post ^{1, 2, 3, 5, 6, 7}							
Zone								Zone							
1 & 2	3	4	5	6	7	8		1 & 2	3	4	5	6	7	8	
\$3.42	\$3.45	\$3.45	\$3.45	\$3.45	\$3.45	\$3.45	1	\$5.42	\$5.45	\$5.45	\$5.45	\$5.45	\$5.45	\$5.45	
3.42	3.45	3.45	3.45	3.45	3.45	3.45	2	5.42	5.45	5.45	5.45	5.45	5.45	5.45	
3.90	4.23	4.66	4.71	4.76	4.81	4.86	3	5.90	6.23	6.66	6.71	6.76	6.81	6.86	
4.05	4.51	5.33	5.80	5.95	6.00	6.05	4	6.05	6.51	7.33	7.80	7.95	8.00	8.05	
4.19	4.76	5.78	7.00	7.15	7.20	7.25	5	6.19	6.76	7.78	9.00	9.15	9.20	9.25	
4.33	5.01	6.20	7.70	8.03	8.25	8.84	6	6.33	7.01	8.20	9.70	10.03	10.25	10.84	
4.46	5.23	6.59	8.38	8.90	9.49	10.69	7	6.46	7.23	8.59	10.38	10.90	11.49	12.69	
4.60	5.44	6.92	8.96	9.60	10.74	12.53	8	6.60	7.44	8.92	10.96	11.60	12.74	14.53	
4.70	5.63	7.28	9.50	10.30	11.99	14.20	9	6.70	7.63	9.28	11.50	12.30	13.99	16.20	
4.83	5.82	7.58	10.01	11.00	13.24	15.26	10	6.83	7.82	9.58	12.01	13.00	15.24	17.26	
4.93	6.00	7.89	10.48	11.70	14.20	16.14	11	6.93	8.00	9.89	12.48	13.70	16.20	18.14	
5.03	6.16	8.17	10.92	12.40	15.15	16.98	12	7.03	8.16	10.17	12.92	14.40	17.15	18.98	
5.13	6.30	8.43	11.33	13.10	16.10	17.79	13	7.13	8.30	10.43	13.33	15.10	18.10	19.79	
5.23	6.48	8.69	11.72	13.80	17.05	18.57	14	7.23	8.48	10.69	13.72	15.80	19.05	20.57	
5.32	6.62	8.94	12.08	14.44	17.66	19.33	15	7.32	8.62	10.94	14.08	16.44	19.66	21.33	
5.40	6.76	9.17	12.42	14.86	18.20	20.05	16	7.40	8.76	11.17	14.42	16.86	20.20	22.05	
5.50	6.88	9.40	12.74	15.28	18.72	20.76	17	7.50	8.88	11.40	14.74	17.28	20.72	22.76	
5.58	7.01	9.60	13.04	15.65	19.19	21.44	18	7.58	9.01	11.60	15.04	17.65	21.19	23.44	
5.67	7.14	9.81	13.33	16.01	19.66	22.10	19	7.67	9.14	11.81	15.33	18.01	21.66	24.10	
5.74	7.25	9.98	13.61	16.35	20.09	22.74	20	7.74	9.25	11.98	15.61	18.35	22.09	24.74	
5.82	7.38	10.17	13.88	16.69	20.51	23.36	21	7.82	9.38	12.17	15.88	18.69	22.51	25.36	
5.89	7.48	10.35	14.13	16.99	20.90	23.97	22	7.89	9.48	12.35	16.13	18.99	22.90	25.97	
5.97	7.61	10.54	14.35	17.28	21.27	24.56	23	7.97	9.61	12.54	16.35	19.28	23.27	26.56	
6.02	7.70	10.69	14.59	17.57	21.63	25.14	24	8.02	9.70	12.69	16.59	19.57	23.63	27.14	
6.10	7.80	10.86	14.80	17.84	21.96	25.70	25	8.10	9.80	12.86	16.80	19.84	23.96	27.70	
6.16	7.90	11.01	15.02	18.10	22.29	26.25	26	8.16	9.90	13.01	17.02	20.10	24.29	28.25	
6.24	8.00	11.15	15.21	18.34	22.59	26.79	27	8.24	10.00	13.15	17.21	20.34	24.59	28.79	
6.29	8.09	11.32	15.41	18.58	22.88	27.31	28	8.29	10.09	13.32	17.41	20.58	24.88	29.31	
6.36	8.19	11.46	15.58	18.80	23.16	27.83	29	8.36	10.19	13.46	17.58	20.80	25.16	29.83	
6.42	8.28	11.58	15.75	19.01	23.44	28.33	30	8.42	10.28	13.58	17.75	21.01	25.44	30.33	
6.49	8.35	11.72	15.92	19.23	23.71	28.82	31	8.49	10.35	13.72	17.92	21.23	25.71	30.82	
6.54	8.45	11.85	16.08	19.42	23.96	29.30	32	8.54	10.45	13.85	18.08	21.42	25.96	31.30	
6.60	8.54	11.98	16.24	19.61	24.20	29.78	33	8.60	10.54	13.98	18.24	21.61	26.20	31.78	
6.66	8.60	12.09	16.39	19.79	24.42	30.24	34	8.66	10.60	14.09	18.39	21.79	26.42	32.24	
6.72	8.69	12.22	16.54	19.96	24.64	30.70	35	8.72	10.69	14.22	18.54	21.96	26.64	32.70	
For weights over 35 pounds, use nonmachinable rates.								36	8.77	10.76	14.35	18.68	22.14	26.85	33.14
							37	8.82	10.83	14.44	18.82	22.30	27.06	33.58	
							38	8.88	10.92	14.56	18.94	22.45	27.25	34.01	
							39	8.94	10.98	14.66	19.06	22.60	27.43	34.43	
							40	8.99	11.06	14.77	19.19	22.76	27.63	34.85	
							41	9.05	11.14	14.87	19.31	22.90	27.80	35.26	
							42	9.10	11.20	14.97	19.41	23.03	27.96	35.66	
							43	9.14	11.27	15.07	19.52	23.17	28.13	36.05	
							44	9.19	11.32	15.16	19.62	23.29	28.28	36.44	
							45	9.24	11.40	15.26	19.73	23.42	28.43	36.74	
							46	9.29	11.46	15.35	19.84	23.54	28.58	36.93	
							47	9.35	11.53	15.43	19.92	23.66	28.72	37.12	
							48	9.39	11.59	15.53	20.02	23.75	28.85	37.30	
							49	9.43	11.65	15.62	20.11	23.87	28.99	37.46	
							50	9.48	11.70	15.68	20.20	23.98	29.13	37.63	
							51	9.53	11.77	15.78	20.28	24.08	29.24	37.78	
							52	9.57	11.83	15.86	20.37	24.18	29.36	37.94	
							53	9.62	11.88	15.92	20.45	24.28	29.48	38.10	
							54	9.66	11.95	16.01	20.53	24.37	29.60	38.24	
							55	9.70	11.98	16.09	20.60	24.45	29.70	38.38	
							56	9.76	12.06	16.16	20.68	24.55	29.81	38.52	
							57	9.80	12.11	16.24	20.75	24.63	29.92	38.64	
							58	9.84	12.16	16.30	20.82	24.71	30.01	38.77	
							59	9.89	12.21	16.38	20.89	24.80	30.10	38.89	
							60	9.93	12.26	16.46	20.95	24.86	30.20	39.02	
							61	9.99	12.33	16.52	21.02	24.95	30.30	39.18	
							62	10.03	12.37	16.58	21.09	25.01	30.37	39.33	
							63	10.05	12.43	16.66	21.14	25.09	30.46	39.49	
							64	10.09	12.47	16.72	21.19	25.15	30.54	39.63	
							65	10.14	12.52	16.78	21.26	25.23	30.62	39.77	
							66	10.19	12.58	16.84	21.31	25.28	30.70	39.90	
							67	10.24	12.62	16.91	21.38	25.36	30.77	40.04	
							68	10.27	12.67	16.98	21.43	25.41	30.85	40.18	
							69	10.31	12.71	17.04	21.48	25.48	30.93	40.29	
							70	10.35	12.77	17.10	21.54	25.53	30.99	40.43	
							Oversized	34.75	38.94	45.10	54.87	66.41	82.14	106.31	

- For OBMC Presort discount, deduct \$0.90 per parcel.
- For BMC Presort discount, deduct \$0.23 per parcel.
- Parcels that weigh less than 15 pounds but measure more than 84 inches (but not more than 108 inches) in combined length and girth are charged the applicable rate for a 15-pound parcel.
- For barcoded discount, deduct \$0.03 per piece.
- Regardless of weight, a parcel that meets any of the criteria in DMM C700.2 must pay the nonmachinable rate.
- Regardless of weight, a parcel that measures more than 108 inches (but not more than 130 inches) in combined length and girth pays the oversized rate.
- Rates include the \$2.00 nonmachinable surcharge. Nonmachinable surcharge does not apply to parcels mailed at oversized rates or parcels sent with special handling.

PACKAGE SERVICES

Parcel Post—Parcel Select

Weight Not Over (pounds)	DDU ^{1,2}	DSCF ^{1,2}	DBMC/ASF Zone ^{1,2,3,4}			
			1 & 2	3	4	5
1	\$1.28	\$1.71	\$2.13	\$2.48	\$2.75	\$2.99
2	1.28	1.71	2.13	2.48	2.75	2.99
3	1.33	1.85	2.36	2.89	3.31	3.42
4	1.38	1.99	2.57	3.27	3.81	3.88
5	1.43	2.12	2.78	3.63	4.16	4.35
6	1.47	2.24	2.96	3.97	4.45	4.78
7	1.51	2.35	3.14	4.28	4.72	5.18
8	1.55	2.45	3.31	4.59	4.97	5.56
9	1.58	2.56	3.47	4.87	5.22	5.91
10	1.62	2.65	3.63	5.15	5.46	6.24
11	1.65	2.74	3.77	5.41	5.67	6.54
12	1.68	2.83	3.91	5.66	5.88	6.85
13	1.71	2.92	4.05	5.87	6.08	7.11
14	1.74	3.00	4.18	5.97	6.28	7.38
15	1.77	3.08	4.30	6.11	6.45	7.63
16	1.79	3.15	4.42	6.25	6.62	7.86
17	1.82	3.22	4.53	6.38	6.80	8.08
18	1.85	3.29	4.65	6.51	6.95	8.31
19	1.87	3.36	4.75	6.63	7.10	8.51
20	1.89	3.43	4.86	6.75	7.23	8.70
21	1.92	3.49	4.96	6.87	7.35	8.89
22	1.94	3.55	5.06	6.97	7.47	9.07
23	1.96	3.61	5.15	7.10	7.58	9.25
24	1.98	3.67	5.24	7.20	7.68	9.41
25	2.00	3.73	5.33	7.30	7.78	9.57
26	2.02	3.78	5.42	7.39	7.88	9.73
27	2.04	3.83	5.50	7.50	7.97	9.87
28	2.06	3.89	5.59	7.60	8.05	10.01
29	2.07	3.94	5.67	7.70	8.14	10.15
30	2.09	3.99	5.75	7.78	8.22	10.30
31	2.10	4.03	5.82	7.85	8.29	10.42
32	2.11	4.08	5.90	7.95	8.37	10.54
33	2.12	4.13	5.97	8.03	8.44	10.68
34	2.13	4.17	6.04	8.10	8.50	10.78
35	2.14	4.21	6.11	8.19	8.57	10.89
36	2.15	4.26	6.18	8.26	8.63	11.02
37	2.16	4.30	6.25	8.33	8.69	11.12
38	2.17	4.34	6.31	8.41	8.75	11.23
39	2.18	4.38	6.37	8.49	8.80	11.32
40	2.19	4.42	6.44	8.55	8.85	11.43
41	2.20	4.46	6.50	8.64	8.90	11.52
42	2.21	4.50	6.56	8.70	8.95	11.61
43	2.22	4.53	6.62	8.77	9.00	11.71
44	2.23	4.57	6.67	8.83	9.05	11.79
45	2.24	4.61	6.73	8.89	9.18	11.88
46	2.25	4.64	6.79	8.97	9.22	11.96
47	2.26	4.67	6.84	9.02	9.26	12.04
48	2.27	4.71	6.89	9.09	9.30	12.14
49	2.28	4.74	6.94	9.15	9.34	12.21
50	2.29	4.77	6.97	9.21	9.37	12.29
51	2.30	4.80	7.04	9.26	9.41	12.36
52	2.31	4.84	7.08	9.34	9.44	12.43
53	2.32	4.87	7.11	9.38	9.47	12.50
54	2.33	4.90	7.15	9.42	9.51	12.58
55	2.34	4.93	7.20	9.45	9.55	12.64
56	2.35	4.96	7.25	9.48	9.58	12.70
57	2.36	4.98	7.30	9.50	9.60	12.78
58	2.37	5.01	7.34	9.53	9.63	12.84
59	2.38	5.04	7.38	9.56	9.66	12.90
60	2.39	5.07	7.43	9.58	9.68	12.97
61	2.40	5.10	7.48	9.61	9.71	13.03
62	2.41	5.12	7.52	9.63	9.76	13.08
63	2.42	5.15	7.56	9.65	9.82	13.14
64	2.43	5.17	7.60	9.67	9.86	13.20
65	2.44	5.20	7.64	9.70	9.91	13.25
66	2.45	5.22	7.70	9.72	9.97	13.32
67	2.46	5.25	7.74	9.74	10.02	13.36
68	2.47	5.27	7.76	9.75	10.06	13.41
69	2.48	5.30	7.81	9.77	10.11	13.47
70	2.49	5.32	7.85	9.79	10.16	13.52
Oversized	6.98	11.35	18.85	20.65	27.84	28.94

Media Mail

Weight Not Over (pounds)	Single-Piece ⁵	5-Digit	BMC ⁵
1	\$1.33	\$0.73	\$1.03
2	1.78	1.18	1.48
3	2.23	1.63	1.93
4	2.68	2.08	2.38
5	3.13	2.53	2.83
6	3.58	2.98	3.28
7	4.03	3.43	3.73
8	4.33	3.73	4.03
9	4.63	4.03	4.33
10	4.93	4.33	4.63
11	5.23	4.63	4.93
12	5.53	4.93	5.23
13	5.83	5.23	5.53
14	6.13	5.53	5.83
15	6.43	5.83	6.13
16	6.73	6.13	6.43
17	7.03	6.43	6.73
18	7.33	6.73	7.03
19	7.63	7.03	7.33
20	7.93	7.33	7.63
21	8.23	7.63	7.93
22	8.53	7.93	8.23
23	8.83	8.23	8.53
24	9.13	8.53	8.83
25	9.43	8.83	9.13
26	9.73	9.13	9.43
27	10.03	9.43	9.73
28	10.33	9.73	10.03
29	10.63	10.03	10.33
30	10.93	10.33	10.63
31	11.23	10.63	10.93
32	11.53	10.93	11.23
33	11.83	11.23	11.53
34	12.13	11.53	11.83
35	12.43	11.83	12.13
36	12.73	12.13	12.43
37	13.03	12.43	12.73
38	13.33	12.73	13.03
39	13.63	13.03	13.33
40	13.93	13.33	13.63
41	14.23	13.63	13.93
42	14.53	13.93	14.23
43	14.83	14.23	14.53
44	15.13	14.53	14.83
45	15.43	14.83	15.13
46	15.73	15.13	15.43
47	16.03	15.43	15.73
48	16.33	15.73	16.03
49	16.63	16.03	16.33
50	16.93	16.33	16.63
51	17.23	16.63	16.93
52	17.53	16.93	17.23
53	17.83	17.23	17.53
54	18.13	17.53	17.83
55	18.43	17.83	18.13
56	18.73	18.13	18.43
57	19.03	18.43	18.73
58	19.33	18.73	19.03
59	19.63	19.03	19.33
60	19.93	19.33	19.63
61	20.23	19.63	19.93
62	20.53	19.93	20.23
63	20.83	20.23	20.53
64	21.13	20.53	20.83
65	21.43	20.83	21.13
66	21.73	21.13	21.43
67	22.03	21.43	21.73
68	22.33	21.73	22.03
69	22.63	22.03	22.33
70	22.93	22.33	22.63

1. Regardless of weight, a parcel that measures more than 108 inches (but not more than 130 inches) in combined length and girth pays the oversized rate. 2. Parcels weighing less than 15 pounds but measuring more than 84 inches (but not more than 108 inches) in combined length and girth are charged the applicable rate for a 15-pound parcel. 3. For barcoded discount, deduct \$0.03 per parcel (machinable parcels only). Except for mail entered at the Phoenix, AZ, ASF, the barcoded discount is not available for DBMC mail entered at an ASF. 4. For nonmachinable Parcel Select DBMC parcels, add \$1.45 per parcel. Any parcel that weighs more than 35 pounds or that meets any of the criteria in DMM C700.2 must pay the nonmachinable surcharge. The nonmachinable surcharge does not apply to parcels mailed at oversized rates or parcels sent with special handling. 5. For barcoded discount, deduct \$0.03 per piece (machinable parcels only, 50-piece minimum for single-piece rate).

PACKAGE SERVICES Library Mail

Weight Not Over (pounds)	Single-Piece ¹	5-Digit	BMC ¹
1	\$1.26	\$0.69	\$0.98
2	1.69	1.12	1.41
3	2.12	1.55	1.84
4	2.55	1.98	2.27
5	2.98	2.41	2.70
6	3.41	2.84	3.13
7	3.84	3.27	3.56
8	4.13	3.56	3.85
9	4.42	3.85	4.14
10	4.71	4.14	4.43
11	5.00	4.43	4.72
12	5.29	4.72	5.01
13	5.58	5.01	5.30
14	5.87	5.30	5.59
15	6.16	5.59	5.88
16	6.45	5.88	6.17
17	6.74	6.17	6.46
18	7.03	6.46	6.75
19	7.32	6.75	7.04
20	7.61	7.04	7.33
21	7.90	7.33	7.62
22	8.19	7.62	7.91
23	8.48	7.91	8.20
24	8.77	8.20	8.49
25	9.06	8.49	8.78
26	9.35	8.78	9.07
27	9.64	9.07	9.36
28	9.93	9.36	9.65
29	10.22	9.65	9.94
30	10.51	9.94	10.23
31	10.80	10.23	10.52
32	11.09	10.52	10.81
33	11.38	10.81	11.10
34	11.67	11.10	11.39
35	11.96	11.39	11.68
36	12.25	11.68	11.97
37	12.54	11.97	12.26
38	12.83	12.26	12.55
39	13.12	12.55	12.84
40	13.41	12.84	13.13
41	13.70	13.13	13.42
42	13.99	13.42	13.71
43	14.28	13.71	14.00
44	14.57	14.00	14.29
45	14.86	14.29	14.58
46	15.15	14.58	14.87
47	15.44	14.87	15.16
48	15.73	15.16	15.45
49	16.02	15.45	15.74
50	16.31	15.74	16.03
51	16.60	16.03	16.32
52	16.89	16.32	16.61
53	17.18	16.61	16.90
54	17.47	16.90	17.19
55	17.76	17.19	17.48
56	18.05	17.48	17.77
57	18.34	17.77	18.06
58	18.63	18.06	18.35
59	18.92	18.35	18.64
60	19.21	18.64	18.93
61	19.50	18.93	19.22
62	19.79	19.22	19.51
63	20.08	19.51	19.80
64	20.37	19.80	20.09
65	20.66	20.09	20.38
66	20.95	20.38	20.67
67	21.24	20.67	20.96
68	21.53	20.96	21.25
69	21.82	21.25	21.54
70	22.11	21.54	21.83

1. For barcoded discount, deduct \$0.03 per piece (machinable parcels only, 50-piece minimum for single-piece rate).

Bound Printed Matter

Weight Not Over (pounds)	Single-Piece Rates ¹ Zone						
	Local, 1 & 2	3	4	5	6	7	8
1	\$1.80	\$1.83	\$1.87	\$1.93	\$1.99	\$2.06	\$2.21
1.5	1.80	1.83	1.87	1.93	1.99	2.06	2.21
2	1.84	1.88	1.94	2.02	2.10	2.19	2.38
2.5	1.90	1.95	2.00	2.11	2.21	2.33	2.57
3	1.94	2.00	2.08	2.20	2.32	2.46	2.75
3.5	1.99	2.06	2.15	2.29	2.43	2.60	2.93
4	2.03	2.11	2.21	2.37	2.55	2.72	3.11
4.5	2.07	2.17	2.29	2.47	2.65	2.87	3.30
5	2.13	2.23	2.36	2.55	2.77	3.00	3.47
6	2.22	2.35	2.49	2.74	2.99	3.26	3.83
7	2.31	2.46	2.63	2.92	3.21	3.53	4.19
8	2.40	2.57	2.78	3.10	3.44	3.81	4.55
9	2.50	2.68	2.91	3.27	3.66	4.07	4.92
10	2.60	2.80	3.05	3.45	3.87	4.34	5.27
11	2.68	2.91	3.19	3.63	4.09	4.61	5.64
12	2.78	3.03	3.33	3.81	4.32	4.88	6.00
13	2.87	3.14	3.47	3.99	4.54	5.15	6.36
14	2.97	3.26	3.61	4.17	4.76	5.42	6.73
15	3.06	3.37	3.75	4.35	4.98	5.69	7.09

1. For barcoded discount, deduct \$0.03 per piece (machinable parcels only, 50-piece minimum).

Rate	Presorted and Carrier Route Rates ¹ Zone						
	Local, 1 & 2	3	4	5	6	7	8
Per Piece							
Presorted	\$0.97	\$0.97	\$0.97	\$0.97	\$0.97	\$0.97	\$0.97
Carrier Route	0.87	0.87	0.87	0.87	0.87	0.87	0.87
Per pound	0.07	0.09	0.12	0.16	0.20	0.25	0.34

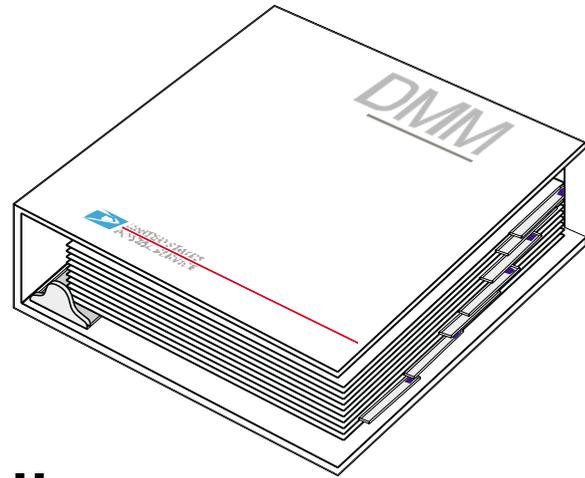
Each piece is subject to both a piece rate and a pound rate.
1. For barcoded discount, deduct \$0.03 per piece (machinable parcels only). Barcoded discount is not available for parcels mailed at Carrier Route rates.

Rate	Destination Entry Rates					
	DDU	DSCF	DBMC Zone ¹			
			1 & 2	3	4	5
Per Piece						
Presorted	\$0.62 ²	\$0.69	\$0.83	\$0.83	\$0.83	\$0.83
Carrier Route	0.52	0.59	0.73	0.73	0.73	0.73
Per pound	0.03	0.06	0.06	0.09	0.12	0.16

Each piece is subject to both a piece rate and a pound rate.
1. For barcoded discount on Presorted pieces, deduct \$0.03 per piece (machinable parcels only). Except for mail entered at the Phoenix, AZ, ASF, the barcoded discount is not available for DBMC mail entered at an ASF. Barcoded discount is not available for parcels mailed at Carrier Route rates.
2. This rate is not available for flats that weigh 1 pound or less.

Domestic Mail Manual (DMM)

Updates, Revisions, Reminders, and Corrections



DMM REVISION

Preparation Changes for Securing Packages of Mail

Effective July 1, 2001, *Domestic Mail Manual* (DMM) M020 is revised to improve package integrity for Periodicals and Standard Mail.

These revisions reorganize DMM M020 by prescribing basic standards for preparing and securing all packages and incorporating standards that pertain individually to packages on pallets, packages in sacks, and packages in trays.

The Postal Service and the mailing industry have been working together on several fronts to address the serious issue of package breakage and its associated costs, which are ultimately reflected in postal rates.

This problem is not new, and these DMM revisions constitute just one of several ongoing efforts to make long-needed changes that will have an overall positive effect on package breakage and flats processing costs and efficiencies in general.

The following is a summary of the major revisions to the DMM, as well as clarifications of current standards and recommendations for complying with the revised standards:

Counter Stacking

DMM M020.1.2 instructs mailers to limit counter-stacking of pieces in packages to those situations when it

will create packages of more uniform thickness that are more likely to maintain their integrity during transportation and processing.

For example, it may be appropriate to counter-stack saddle-stitched mailpieces and mailpieces where one edge is thicker than other edges or one corner is thicker than other corners.

Mailers should make counter-stacked groups within a package as high (thick) as possible, generally at least 1 inch. Reorienting counter-stacked pieces to prep flats for delivery or to run on a flat sorting machine (e.g., an AFSM 100), is time



Effective July 1, 2001, the Domestic Mail Manual is revised to help ensure that packages of Periodicals and Standard Mail maintain their integrity during transportation and postal processing.

—continued

Apply Securing Material Properly



- *Banding must be tight and centered to retain tension and reduce slippage*
- *Seal on plastic straps must stay secure*
- *For string or twine, consider a 65/35 poly/cotton blend with a 10-ply 6 yarn count*

consuming and may add to processing costs. Therefore, mailers should limit the use of counter-stacking to those situations when it is expected to actually improve the uniformity and stability of a package.

When pieces are nonuniform in thickness because they are thicker in the center instead of along an edge or corner, mailers should not counter-stack, but should limit the height (thickness) of such packages to 3 to 6 inches to ensure the package will stay together during normal transit and handling.

Sequence for Applying Bands

Current DMM M020.2.3b requires mailers to place a first strap around the length and a second strap around the girth when double-banding packages are more than 1 inch in height. The revised standard in DMM M020.1.4d does not specify a required sequence for applying the two bands.

Securing Packages More Than 1 Inch High

Standards in DMM M020.1.4d, M020.1.5a, and M020.1.8c are revised to clarify that packages of more than 1 inch in height must be secured with at least two bands, with shrinkwrap, or with shrinkwrap plus one or two bands, whether placed in sacks or on pallets.

Periodicals and Standard Mail Packages Prepared in Sacks

New DMM M020.1.8 has been added to specify standards for preparing packages of Periodicals and Standard Mail placed in sacks. Key provisions of this section are:

(1) Maximum Package Weight: Revised DMM M020.1.8a provides that packages of Periodicals and Standard Mail prepared in sacks must not weigh more than 20 pounds. This limit is consistent with the maximum weight prescribed for such packages when prepared on pallets and is the maximum weight of packages or parcels that can be processed on the Postal Service small parcel and bundle sorter (SPBS).

(2) Maximum Package Height – Pieces of Coated Stock: Revised DMM M020.1.8d provides that packages of pieces with covers of coated stock that are not individually enclosed in an envelope or protective wrapper (i.e., not in polywrap or an uncoated paper wrapper) must not exceed 3 inches in height if secured with string/twine, rubber bands, or only shrinkwrap.

If secured with two plastic straps or shrinkwrap plus one or two bands, packages of coated pieces must not exceed 6 inches in height.

(3) Maximum Package Height – Pieces of Uncoated Stock: Revised DMM M020.1.8e provides that, regardless of securing method, packages of pieces with outer surfaces of uncoated stock must not exceed 8 inches in height, although it is recommended that such packages not exceed 6 inches in height.

“Uncoated stock” also refers to pieces with coated covers that are individually enclosed in a cover or mailing wrapper of uncoated stock, such as an envelope, sleeve, protective cover, partial wrapper, or polybag, and pieces with outer surfaces composed of material other than paper (e.g., plastic, cloth, fiberboard, or metal).

Clarification of Rate Eligibility Due to Package Size Limits

Under the provisions of current DMM M020.1.6a, an individual package may be prepared with fewer than the minimum number of pieces required by the standards for the rate claimed, without loss of rate eligibility, if a greater number of pieces would exceed the maximum physical size for a package and the total number of pieces for that presort destination meets the minimum volume standard (e.g., 30 pieces are available to meet a 10-piece minimum, but a package of 8 pieces is 6 inches thick).

This section has been redesignated as M020.1.7 and revised to clarify that rate eligibility for smaller physical packages prepared under the new height limits is based on the total number of pieces for the presort destination.

Setting Package Height Parameters for Jobs That Include Mail on Pallets and Mail in Sacks

Many large-volume mailers have eliminated banding from most of their production lines and use only shrinkwrap to secure packages.

The Postal Service expects these mailers to continue using current packaging materials to secure packages and to meet the revised standards by limiting the height of

—continued

Preparation Changes for Securing Packages of Mail, continued

packages of coated pieces placed in sacks.

The Postal Service believes that by setting different package height maximums for each type of mail when presorting their mailing lists (e.g., 3-inch maximum for packages in sacks and 6-inch maximum for packages on pallets), will help mailers mitigate the impact of these revisions on their overall costs.

Several major presort software vendors have stated that their software provides users with the ability to do this.

Using Maximum Package Weight as a Proxy for Maximum Height

Mailers who control package size by weight instead of height when presorting their address files can develop weight-height conversion tables for each mailpiece they produce by using the average piece weight and thickness for each mailing. Presort

software has the ability to control package height by noting the thickness of an average piece.

Moving Mail out of Sacks and Onto Pallets

Data show that packages in sacks break at much higher rates (17.5 percent) than packages prepared on pallets (1.1 percent). Mailers should therefore take advantage of several available options that have been shown to reduce sack usage and move more mail onto pallets.

For example, mailers may choose not to prepare optional 3-digit pallets or, if they do prepare such pallets, they may use package reallocation to protect the SCF pallet level if their software is PAVE-certified to support this option.

In addition, mailers might consider lowering the minimum pallet weight as low as 250 pounds, because only the last pallet level (e.g., ADC for

Periodicals or ASF/BMC for Standard Mail) keep mail from falling to sacks.

Mailers also may prepare pallets that weigh less than 250 pounds when those pallets are drop shipped to the destination sectional center facility (DSCF) or destination delivery unit (DDU).

Mailers must obtain written authorization from the processing and distribution manager of the entry facility for DSCF entry of lightweight pallets. The Postal Service is aware that many mailers do not take advantage of these opportunities.

These revisions will appear in the printed version of DMM 57 and are included in the monthly update of the online DMM, available on the Postal Explorer Web site at <http://pe.usps.gov>.

—Operational Requirements



Mail Acceptance for July 1, 2001 Rate Modification Know the Policies — Know the Dates

Mailings will be accepted and verified for acceptance following existing procedures for mailings presented to business mail entry units (BMEU), detached mail units (DMU), and other acceptance locations. To accommodate customer needs, the following acceptance periods and policies will apply to verification of mailings.

Pieces Metered at Old Rates — Metered license holders may have pieces on hand that bear postage at the old rates. The Postal Service will accept these pieces for mailing until July 31, 2001, provided that the mailer pays the difference between the meter postage affixed and the applicable new rates and fees (as described below) before the mailing is entered into the mailstream.

When dates are required as part of the meter impression, they must appear as shown in DMM P030.4.0.

Postage Difference — Individual Pieces — The difference in postage may be paid on individual pieces

(single-piece rate or presorted rate) by affixing postage stamps or a meter strip to the accompanying postage statement in the amount of the total postage difference for all pieces in the mailing, rounded to the full cent.

Acceptance personnel must verify the computations on the postage statement to ensure that the proper additional postage is affixed. If the mailer uses postage stamps on the postage statement, the postal acceptance employee must cancel the stamps.

As an alternative to applying postage, the total difference may be paid through an advance deposit account and reported on an additional postage statement as described in Handbook F-1, *Post Office Accounting Procedures*, 723.

Actions by Postmasters Not at Origin Office — Postmasters at offices other than the office of origin who find metered pieces in the mailstream up to July 31, 2001, bearing either the old presort rates or

precanceled postage are to assume that the difference in postage was paid at the time of mailing.

Plant-Verified Drop Shipment (PVDS) — Mailings will be verified and accepted by postal employees as follows:

PVDS mailings verified and paid for before July 1 will be accepted into the mailstream at destination entry postal facilities through July 14 if presented with appropriate documentation of verification and payment (PS Form 8125).

PVDS mailings may be verified and paid for beginning June 1, under the rates and preparation standards that take effect July 1, provided the shipments are not deposited at destination entry postal facilities until that date.

Nonprecanceled Envelopes and Cards — Envelopes prepaid at the old rates may be revalued by affixing enough postage to satisfy the new rates.

—Business Mail Acceptance

DMM REVISION

Labeling List Changes

Effective May 3, 2001, *Domestic Mail Manual* (DMM) L001 is revised to reflect changes in mail processing operations. Although mailers are encouraged to label according to this revised list immediately, they must

comply with these changes no later than July 15, 2001.

We incorporated these changes into the online DMM available via Postal Explorer at <http://pe.usps.gov>.

OOPS!

In the April 2001 issue of *Mailers Companion*, page 11, **Equipment Upgrades to Model 1000 Flat Sorting Machines**, we stated that “Equipment upgrades began in February of this year.”

Equipment upgrades will not begin until February 2002.

Domestic Mail Manual (DMM)

- * * * * *
- L Labeling Lists
 - L000 General Use
 - L001 5-Digit Scheme - Periodicals Flats and Irregular Parcels, Standard Mail Flats, and BPM Flats

Destination ZIP Codes			
Label Container To Change From:		Change To:	
54901-04	OSHKOSH WI 54901	54901, 02, 04	OSHKOSH WI 54901
78717, 26, 29, 50	AUSTIN TX 78717	78717, 26, 29	AUSTIN TX 78717
78730, 59	AUSTIN TX 78730	78730, 31	AUSTIN TX 78730
78732, 34	AUSTIN TX 78732	78732, 34, 38	AUSTIN TX 78732
99502, 07, 18	ANCHORAGE AK 99502	99502, 18	ANCHORAGE AK 99502
Add:		Delete:	
11352, 55	FLUSHING NY 11355	02140-42, 63	CAMBRIDGE MA 02140
11359-61	BAYSIDE NY 11360	78705, 51	AUSTIN TX 78705
11365, 66	FRESH MEADOWS NY 11365	78727, 58	AUSTIN TX 78727
11369-71	EAST ELMHURST NY 11369	89103, 13, 35	LAS VEGAS NV 89103
11373, 80	ELMHURST NY 11373	97477, 78	SPRINGFIELD OR 97477
11375, 76	FOREST HILLS NY 11375		
11385, 86	RIDGWOOD NY 11385		
11427-29	QUEENS VILLAGE NY 11427		
11431-33	JAMAICA NY 11431		
89113, 35	LAS VEGAS NV 89113		

—Logistics, Network Operations Management

DMM REVISION

Adding Return Receipt for Merchandise To Merchandise Return Service

Effective June 14, 2001, *Domestic Mail Manual* (DMM) S923 is amended to allow permit holders to add return receipt for merchandise (S917) to merchandise return service (MRS).

This revision contains minor editing to S923 and allows MRS permit

holders more flexibility with placement of other information (e.g., company logo, return authorization number, inventory barcode) on MRS labels, as long as it does not interfere with any required format elements. Questions about MRS should be directed to the

district manager of business mail entry. These changes will be included in the next online DMM available via Postal Explorer at <http://pe.usps.gov>, and will appear in the printed version of DMM Issue 57.

— Mail Preparation and Standards

SAMS — It Tells Mail Where To Go

Surface-Air Management System (SAMS) Promises Big Improvements for Improved Service Standards

Heard about SAMS, yet? It stands for Surface-Air Management System and it's one of the four legs of the Postal Service's Information Platform.

SAMS is a transportation/logistics tool that assigns mail to surface and air transportation routes. It promises big improvements over the system it replaces — Air Contracting Data

Collection Systems (ACDCS) — both in reliability and in what it can do.

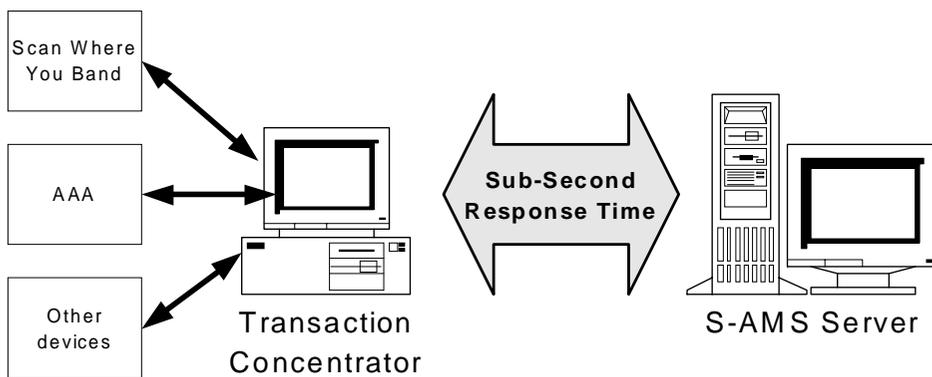
SAMS will serve as the foundation of Postal Service transportation information across our different systems. It will be invaluable in planning and decision-making.

SAMS not only assigns mail to a surface or air route, it also tracks

manifests online. It manages capacity for the first leg by mail class, which prevents overbooking and ensures that our service standards are met. In the long run, SAMS will significantly reduce the time required to edit and add routes. It's user-friendly, easy to learn and upgrade-ready to meet future demands.

It is also crucial to our alliance with FedEx Express because it gives the USPS the ability to assign a dispatch and routing tag to each tray, sack, or container. The tags contain a unique tracking number identifying mail that travels between USPS and FedEx Express.

Deployment is taking place in eight waves. The first wave started May 5. The eighth will be completed in June.



— Information Platform

New Standardized Acceptance and Verification (SAVE) Procedure Verifies Automation Letter Mail

In January 2000, the Postal Service introduced a new manual procedure for the verification of automation letter mail. Today SAVE is used to verify all mail produced by mailer multiline optical character readers and barcode sorters, as well as other letter mailings containing at least 75,000 pieces.

Experience has shown SAVE to be reasonably effective. It has uncovered errors and proven to be a fair process with which mailers are having few problems.

Thus far in fiscal year 2001, 4.5 percent of SAVE-verified mailings have been found to have an error rate of more than 4 percent. The most common errors are presort and piece count discrepancies uncovered

during the checks in part G of the SAVE worksheet.

On July 1, the Postal Service will increase the use of SAVE from list sorted letter mailings of 75,000 pieces or more to those having at least 50,000 pieces.

Failed mailings require either rework or additional postage to make up for the errors.

On July 1, the Postal Service will expand the use of SAVE by lowering the minimum for list-sorted letter mailings from 75,000 pieces to 50,000 pieces. The rolling average for Mail Preparation Total Quality Management (MPTQM) certified mailers will continue to apply.

Mailers should expect to receive a copy of all SAVE verification worksheets so that they can evaluate the quality of their mail can be evaluated and strive for continuous improvement. The MPTQM program in particular provides a discipline through which this can occur.

Interested mailers can find information on both SAVE and MPTQM on the Postal Service Web site at www.usps.com/mptqm.

— Business Mail Acceptance

Section 508 — Easier Access for USPS Web Pages

Postal hardware, software, web pages, and other communications equipment are becoming more accessible to persons with disabilities. In fact, the 1998 Amendment to Section 508 of the Rehabilitation Act of 1973 requires it.

The Postal Service is working hard to make all of its external and internal

web pages accessible — not only because of the law, but because it's the right thing to do. People with disabilities use software that prompts Web sites to answer in a way users' software can translate for disabled persons. Until now, some USPS Web pages could not recognize these prompts. We plan to fix that.

The law takes effect on June 21. After that date, all new web pages must be compliant. The Postal Service is also making existing sites compliant where it can reasonably do so. This includes *Mailers Companion*, so now we will be able to share the word with even more customers.

— *Technology and Standards*

Subscription Form

You can subscribe, change address information, or cancel a subscription one of three ways:

- Email it to mncsc@email.usps.gov
- Fax it to **(901) 681-4542**
- Mail it to:

MAILERS COMPANION
DATA ENTRY
US POSTAL SERVICE
6060 PRIMACY PKWY STE 201
MEMPHIS TN 38188-0001



- Subscribe
- Change Address Information*
- Cancel Subscription

X _____
Name

_____ Title

_____ Company Name

_____ Delivery Address

_____ City State ZIP+4

* Clip and enclose a complete address block from the back of your *Companion* — or enclose at least the long number at the top (such as "1234 5678 9012 3456").

MAILERS COMPANION
DATA ENTRY
US POSTAL SERVICE
6060 PRIMACY PKWY STE 201
MEMPHIS TN 38188-0001

PRSRT STD
POSTAGE & FEES
PAID
USPS
PERMIT NO. G-10

CHANGE SERVICE REQUESTED