

# Postage Statement—Standard Mail

Post Office: Note Mail Arrival Date & Time  
(Do Not Round-Stamp)

<b>Mailer</b>	Permit Holder's Name and Address and Telephone Email Address, If Any	Telephone	Name and Address of Mailing Agent (If other than permit holder)	Telephone	Name and Address of Individual or Organization for Which Mailing is Prepared (If other than permit holder)
	CAPS Cust. Ref. No. _____ Customer No. _____		Customer No. _____		Customer No. _____

<b>Mailing</b>	Post Office of Mailing	Processing Category <input type="checkbox"/> Letters <input type="checkbox"/> CMM <input type="checkbox"/> Flats <input type="checkbox"/> NFM <input type="checkbox"/> Parcels - Machinable <input type="checkbox"/> Parcels - Irregular <input type="checkbox"/> Letters - Paid as Nonauto Flats <input type="checkbox"/> CR Letters - Paid as CR Flats	Mailing Date	Federal Agency Cost Code	Statement Seq. No.	No. & Type of Containers ____ Sacks ____ 1 ft. Letter Trays ____ 2 ft. Letter Trays ____ EMM Letter Trays ____ Flat Trays ____ Pallets ____ Other	
	Type of Postage <input type="checkbox"/> Permit Imprint <input type="checkbox"/> Precanceled Stamps <input type="checkbox"/> Metered		Weight of a single-piece 0 . _____ pounds		Total Pieces		
	Permit #	For Mail Enclosed Within Another Class <input type="checkbox"/> Bound Printed Matter <input type="checkbox"/> Library Mail <input type="checkbox"/> Media Mail <input type="checkbox"/> Parcel Post	<input type="checkbox"/> Periodicals	If Sacked, Based On <input type="checkbox"/> 125 pcs <input type="checkbox"/> 15 lbs. <input type="checkbox"/> both		Total Weight	
	For Automation Pieces, Enter Date of Address Matching and Coding ____/____/____	For Carrier Route Pieces, Enter Date of Address Matching and Coding ____/____/____	For Carrier Route Pieces, Enter Date of Carrier Route Sequencing ____/____/____		For pieces bearing a simplified address enter date of delivery statistics file or alternative method ____/____/____		

Move Update Method:  
 Ancillary Service Endorsement  FASTforward  NCOALink  ACS  Alternative Method  Multiple  OneCode ACS  n/a Alternative Address Format

<b>Postage</b>	Parts Completed (Select all that apply) <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H <input type="checkbox"/> I <input type="checkbox"/> J <input type="checkbox"/> K <input type="checkbox"/> L <input type="checkbox"/> S	
	<b>Total Postage (Add Parts Totals)</b>	
	Price at Which Postage Affixed (Check one) Complete if the mailing includes pieces bearing metered or precanceled stamps. <input type="checkbox"/> Correct <input type="checkbox"/> Lowest <input type="checkbox"/> Neither _____ pcs. x \$ _____ = <b>Postage Affixed</b>	
	<b>Net Postage Due (Subtract postage affixed from total postage)</b>	

<b>USPS Use</b>	<b>Additional Postage Payment (State reason)</b>	
	For postage affixed add additional payment to net postage due; for permit imprint add additional payment to total postage.	<b>Total Adjusted Postage Affixed</b>
	Postmaster: Report Total Postage in (Permit Imprint Only) <b>AIC 130</b>	<b>Total Adjusted Postage Permit Imprint</b>

<b>Certification</b>	The mailer's signature certifies acceptance of liability for and agreement to pay any revenue deficiencies assessed on this mailing, subject to appeal. If an agent signs this form, the agent certifies that he or she is authorized to sign on behalf of the mailer and that the mailer is bound by the certification and agrees to pay any deficiencies. In addition, agents may be liable for any deficiencies resulting from matters within their responsibility, knowledge, or control. The mailer hereby certifies that all information furnished on this form is accurate, truthful, and complete; that the mail and the supporting documentation comply with all postal standards and the mailing qualifies for the prices and fees claimed; and that the mailing does not contain any matter prohibited by law or postal regulation. I understand that anyone who furnishes false or misleading information on this form or who omits information requested on this form may be subject to criminal and/or civil penalties, including fines and imprisonment. <i>Privacy Notice: For information regarding our Privacy Policy visit <a href="http://www.usps.com">www.usps.com</a>.</i>	
	Signature of Mailer or Agent	Printed Name of Mailer or Agent Signing Form

<b>USPS Use Only</b>	Weight of a Single Piece _____ pound	Are postage figures at left adjusted from mailer's entries? If yes, reason: <input type="checkbox"/> Yes <input type="checkbox"/> No		
	Total Pieces	Total Weight		
	Total Postage			Round Stamp (Required) Date Mail Released
	Presort Verification Performed? (Check One) <input type="checkbox"/> Yes <input type="checkbox"/> No			
	I CERTIFY that this mailing has been inspected concerning: (1) eligibility for postage prices claimed; (2) proper preparation (and presort where required); (3) proper completion of postage statement; (4) payment of annual fee; and (5) sufficient funds on deposit (if required)		Date Mailer Notified	By (Initials)
	USPS Employee's Signature	Print USPS Employee's Name	Time	AM PM

# Standard Mail

**Part A**  
Automation Letters

Check box at left if prices are populated in this section.

**Letters 3.3 oz. (0.2063 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Total Postage
A1	None	5-Digit	\$0.233		
A2	None	3-Digit	0.251		
A3	None	AADC	0.253		
A4	None	Mixed AADC	0.270		
A5	DBMC	5-Digit	0.199		
A6	DBMC	3-Digit	0.217		
A7	DBMC	AADC	0.219		
A8	DBMC	Mixed AADC	0.236		
A9	DSCF	5-Digit	0.190		
A10	DSCF	3-Digit	0.208		
A11	DSCF	AADC	0.210		

**Letters Over 3.3 Oz. up to 3.5 oz.**

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
A12	None	5-Digit	\$0.083				\$0.725			
A13	None	3-Digit	0.101				0.725			
A14	None	AADC	0.103				0.725			
A15	None	Mixed AADC	0.120				0.725			
A16	DBMC	5-Digit	0.083				0.562			
A17	DBMC	3-Digit	0.101				0.562			
A18	DBMC	AADC	0.103				0.562			
A19	DBMC	Mixed AADC	0.120				0.562			
A20	DSCF	5-Digit	0.083				0.517			
A21	DSCF	3-Digit	0.101				0.517			
A22	DSCF	AADC	0.103				0.517			

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

A23	Standard Mail Automation Letters Subtotal (Lines A1-A22)
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**Full Service Intelligent Mail Option**

A24	Number of Pieces that Comply _____ x \$0.001 =
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**Part A Total (Line A23 minus A24)**

# Standard Mail

**Part B**  
Automation Flats

Check box at left if prices are populated in this section.

**Flats 3.3 oz. (0.2063 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Total Postage
B1	None	5-Digit	\$0.346		
B2	None	3-Digit	0.418		
B3	None	ADC	0.486		
B4	None	Mixed ADC	0.496		
B5	DBMC	5-Digit	0.312		
B6	DBMC	3-Digit	0.384		
B7	DBMC	ADC	0.452		
B8	DBMC	Mixed ADC	0.462		
B9	DSCF	5-Digit	0.303		
B10	DSCF	3-Digit	0.375		
B11	DSCF	ADC	0.443		

**Flats Over 3.3 Oz. but less than 16 oz.**

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
B12	None	5-Digit	\$0.196				\$0.725			
B13	None	3-Digit	0.268				0.725			
B14	None	ADC	0.336				0.725			
B15	None	Mixed ADC	0.346				0.725			
B16	DBMC	5-Digit	0.196				0.562			
B17	DBMC	3-Digit	0.268				0.562			
B18	DBMC	ADC	0.336				0.562			
B19	DBMC	Mixed ADC	0.346				0.562			
B20	DSCF	5-Digit	0.196				0.517			
B21	DSCF	3-Digit	0.268				0.517			
B22	DSCF	ADC	0.336				0.517			

For affixed postage mailings as described in DMM 343, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

B23	Standard Mail Automation Flats Subtotal (Lines B1-B22)	
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**Full Service Intelligent Mail Option**

B24	Number of Pieces that Comply _____ x \$0.001 =	
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**Part B Total (Line B23 minus B24)**

# Standard Mail

**Part C**  
Parcels

Check box at left if prices are populated in this section.

## Machinable Parcels

Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
C1	None	BMC	\$0.879			0.990			
C2	None	Mixed BMC	1.279			0.990			
C3	DBMC	5-Digit	0.440			0.775			
C4	DBMC	BMC	0.879			0.775			
C5	DSCF	5-Digit	0.440			0.566			
C6	DDU	5-Digit	0.440			0.370			
C7	Nonbarcoded Surcharge		0.070						

For affixed postage mailings as described in DMM 443, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part C Total**

**Part D**  
Nonautomation Letters

Check box at left if prices are populated in this section.

## Machinable Letters 3.3 oz. (0.2063 lbs.) or less

Entry	Price Category	Price	No. of Pieces	Total Postage
D1	None	AADC	\$0.256	
D2	None	Mixed AADC	0.273	
D3	DBMC	AADC	0.222	
D4	DBMC	Mixed AADC	0.239	
D5	DSCF	AADC	0.213	

## Nonmachinable Letters 3.3 oz. (0.2063 lbs.) or less

Entry	Price Category	Price	No. of Pieces	Total Postage
D6	None	5-Digit	\$0.330	
D7	None	3-Digit	0.447	
D8	None	ADC	0.491	
D9	None	Mixed ADC	0.578	
D10	DBMC	5-Digit	0.296	
D11	DBMC	3-Digit	0.413	
D12	DBMC	ADC	0.457	
D13	DBMC	Mixed ADC	0.544	
D14	DSCF	5-Digit	0.287	
D15	DSCF	3-Digit	0.404	
D16	DSCF	ADC	0.448	

**Part D Total**

# Standard Mail

**Part E**  
Nonautomation Flats

Check box at left if prices are populated in this section.

## Flats 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Total Postage
E1	None	5-Digit	\$0.367		
E2	None	3-Digit	0.464		
E3	None	ADC	0.509		
E4	None	Mixed ADC	0.558		
E5	DBMC	5-Digit	0.333		
E6	DBMC	3-Digit	0.430		
E7	DBMC	ADC	0.475		
E8	DBMC	Mixed ADC	0.524		
E9	DSCF	5-Digit	0.324		
E10	DSCF	3-Digit	0.421		
E11	DSCF	ADC	0.466		

## Flats Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
E12	None	5-Digit	\$0.217				\$0.725			
E13	None	3-Digit	0.314				0.725			
E14	None	ADC	0.359				0.725			
E15	None	Mixed ADC	0.408				0.725			
E16	DBMC	5-Digit	0.217				0.562			
E17	DBMC	3-Digit	0.314				0.562			
E18	DBMC	ADC	0.359				0.562			
E19	DBMC	Mixed ADC	0.408				0.562			
E20	DSCF	5-Digit	0.217				0.517			
E21	DSCF	3-Digit	0.314				0.517			
E22	DSCF	ADC	0.359				0.517			

For affixed postage mailings as described in DMM 343, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part E Total**

# Standard Mail

**Part F**  
Irregular Parcels

Check box at left if prices are populated in this section.

## Parcels 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Total Postage
F1	None	BMC	1.226		
F2	None	Mixed BMC	1.701		
F3	DBMC	5-Digit	0.723		
F4	DBMC	SCF	0.782		
F5	DBMC	BMC	1.182		
F6	DSCF	5-Digit	0.671		
F7	DSCF	SCF	0.730		
F8	DDU	5-Digit	0.623		
F9	Nonbarcoded Surcharge		0.070		

## Parcels Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
F10	None	BMC	1.022				0.990			
F11	None	Mixed BMC	1.497				0.990			
F12	DBMC	5-Digit	0.563				0.775			
F13	DBMC	SCF	0.622				0.775			
F14	DBMC	BMC	1.022				0.775			
F15	DSCF	5-Digit	0.563				0.524			
F16	DSCF	SCF	0.622				0.524			
F17	DDU	5-Digit	0.563				0.289			
F18	Nonbarcoded Surcharge		0.070							

For affixed postage mailings as described in DMM 443, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part F Total**

# Standard Mail

**Part G**  
Not Flat-Machinables

Check box at left if prices are populated in this section.

## Not Flat-Machinables 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Total Postage
G1	None	BMC	0.996		
G2	None	Mixed BMC	1.515		
G3	DBMC	5-Digit	0.565		
G4	DBMC	SCF	0.598		
G5	DBMC	BMC	0.952		
G6	DSCF	5-Digit	0.513		
G7	DSCF	SCF	0.546		
G8	DDU	5-Digit	0.465		
G9	Nonbarcoded Surcharge		0.070		

## Not Flat-Machinables Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
G10	None	BMC	0.792				0.990			
G11	None	Mixed BMC	1.311				0.990			
G12	DBMC	5-Digit	0.405				0.775			
G13	DBMC	SCF	0.438				0.775			
G14	DBMC	BMC	0.792				0.775			
G15	DSCF	5-Digit	0.405				0.524			
G16	DSCF	SCF	0.438				0.524			
G17	DDU	5-Digit	0.405				0.289			
G18	Nonbarcoded Surcharge		0.070							

For affixed postage mailings as described in DMM 443, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part G Total**

# Standard Mail

**Part H**  
Carrier Route Letters

Check box at left if prices are populated in this section.

**Letters 3.3 oz. (0.2063 lbs.) or less**

	Entry	Price Category	Price	No. of Pieces	Total Postage
H1	None	Saturation	\$0.182		
H2	None	High Density	0.193		
H3	None	Basic	0.262		
H4	DBMC	Saturation	0.148		
H5	DBMC	High Density	0.159		
H6	DBMC	Basic	0.228		
H7	DSCF	Saturation	0.139		
H8	DSCF	High Density	0.150		
H9	DSCF	Basic	0.219		

**Letters Over 3.3 oz. up to 3.5 oz.**

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
H10	None	Saturation	\$0.056				\$0.609			
H11	None	High Density	0.059				0.649			
H12	None	Basic	0.118				0.696			
H13	DBMC	Saturation	0.056				0.446			
H14	DBMC	High Density	0.059				0.486			
H15	DBMC	Basic	0.118				0.533			
H16	DSCF	Saturation	0.056				0.401			
H17	DSCF	High Density	0.059				0.441			
H18	DSCF	Basic	0.118				0.488			

For affixed postage mailings as described in DMM 243, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

H19	Standard Mail Carrier Route Letters Subtotal (Lines H1-H18)
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**Full Service Intelligent Mail Option**

H20	Number of Pieces that Comply _____ x \$0.001 =
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**Part H Total (Line H19 minus H20)**

# Standard Mail

**Part I**  
Carrier Route Flats

Check box at left if prices are populated in this section.

## Flats 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Total Postage
I1	None	Saturation*	\$0.194		
I2	None	High Density	0.219		
I3	None	Basic	0.262		
I4	DBMC	Saturation*	0.160		
I5	DBMC	High Density	0.185		
I6	DBMC	Basic	0.228		
I7	DSCF	Saturation*	0.151		
I8	DSCF	High Density	0.176		
I9	DSCF	Basic	0.219		
I10	DDU	Saturation*	0.142		
I11	DDU	High Density	0.167		
I12	DDU	Basic	0.210		
I13	Detached Address Labels		0.017		

## Flats Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
I14	None	Saturation*	\$0.068				\$0.609			
I15	None	High Density	0.093				0.609			
I16	None	Basic	0.118				0.696			
I17	DBMC	Saturation*	0.068				0.446			
I18	DBMC	High Density	0.093				0.446			
I19	DBMC	Basic	0.118				0.533			
I20	DSCF	Saturation*	0.068				0.401			
I21	DSCF	High Density	0.093				0.401			
I22	DSCF	Basic	0.118				0.488			
I23	DDU	Saturation*	0.068				0.356			
I24	DDU	High Density	0.093				0.356			
I25	DDU	Basic	0.118				0.443			
I26	Detached Address Labels		0.017							

For affixed postage mailings as described in DMM 343, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

I27	Standard Mail Carrier Route Flats Subtotal (Lines I1-I26)									
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## Full Service Intelligent Mail Option

I28	Number of Pieces that Comply _____ x \$0.001 =									
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\* Full Service Intelligent Mail Option Not Available

**Part I Total (Line I27 minus I28)**

# Standard Mail

**Part J**  
Carrier Route Parcels

Check box at left if prices are populated in this section.

Parcels 3.3 oz. (0.2063 lbs.) or less

	Entry	Price Category	Price	No. of Pieces	Total Postage
J1	None	Saturation	\$0.451		
J2	None	High Density	0.459		
J3	None	Basic	0.584		
J4	DBMC	Saturation	0.405		
J5	DBMC	High Density	0.413		
J6	DBMC	Basic	0.538		
J7	DSCF	Saturation	0.352		
J8	DSCF	High Density	0.360		
J9	DSCF	Basic	0.485		
J10	DDU	Saturation	0.322		
J11	DDU	High Density	0.330		
J12	DDU	Basic	0.455		
J13	Detached Address Labels		0.017		

Parcels Over 3.3 oz. but less than 16 oz.

	Entry	Price Category	Piece Price	Or Amount Affixed	No. of Pieces	Pieces Subtotal	Pound Price	Pounds	Pounds Subtotal	Total Postage
J14	None	Saturation	\$0.280				\$0.830			
J15	None	High Density	0.288				0.830			
J16	None	Basic	0.400				0.890			
J17	DBMC	Saturation	0.280				0.609			
J18	DBMC	High Density	0.288				0.609			
J19	DBMC	Basic	0.400				0.669			
J20	DSCF	Saturation	0.280				0.350			
J21	DSCF	High Density	0.288				0.350			
J22	DSCF	Basic	0.400				0.410			
J23	DDU	Saturation	0.280				0.205			
J24	DDU	High Density	0.288				0.205			
J25	DDU	Basic	0.400				0.265			
J26	Detached Address Labels		0.017							

For affixed postage mailings as described in DMM 443, compute and enter the price for each piece in the Amount Affixed column, multiply by No. of Pieces and total in the Total column.

**Part J Total**

## Standard Mail

**Part K**  
Customized MarketMail

Check box at left if prices are populated in this section.

Pieces 3.3 oz. (0.2063 lbs.) or less

	Price	No. of Pieces	Total Postage
K1	\$0.460		

Part K Total

**Part L**  
Repositionable Notes

Check box at left if prices are populated in this section.

Price includes only charge for RPN, it does not include applicable postage charges. If using RPNs, all pieces in mailing must include RPNs

	Price Category	Price	No. of Pieces	Total Postage
L1	Letters and Flats	\$0.015		

Part L Total

## Extra Services

**Part S**  
Extra Services

Check box at left if prices are populated in this section.

Items mailed with Extra Services must meet the mailing standards for the extra service.

	Fee	No. of Pieces	Total Postage
S1			
S2			
S3			
S4	Delivery Confirmation (electronic only)		
S5	Insurance (bulk only)		
S6			
S7	Restricted Delivery	\$4.50	
S8			
S9			
S10	Return Receipt for Merchandise *	3.80	
S11			
S12			
S13			

\* parcels only

Part S Total

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## Standard Mail - Instructions

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Use this form for regular Standard Mail prices.

**Step 1:** Complete Mailer and Mailing sections on page 1 applicable to the mailing presented. For all sections not applicable, enter N/A.

**Step 2:** Before you complete the Postage section, go to parts A through L and S. Complete the part(s) that pertain to your mailing. All pieces must be reported on the appropriate line at the full published price (not including the Full-Service Intelligent Mail incentive). Pieces that comply with the Full-Service Intelligent Mail option requirements are additionally reported on the line provided. The following information will help you to determine which parts to complete:

**Parts A-C: Automation/Machinable Letters, Flats, and Parcels**

Part A: Automation letters. Enter total in Part A Total box.

Part B: Automation flats. Enter total in Part B Total box.

Part C: Machinable parcels. Enter total in Part C Total box.

**Parts D-F: Nonautomation/Nonmachinable Letters, Flats, and Parcels**

Part D: Nonautomation letters. Enter total in Part D Total box.

Part E: Nonautomation flats. Enter total in Part E Total box.

Part F: Irregular parcels. Enter total in Part F Total box.

**Parts G: Not Flat-Machinable**

Part G: Not Flat-Machinable pieces or nonmachinable letters paying NFM prices. Enter total in Part G Total box.

**Parts H-J: Carrier Route Letters, Flats, and Parcels**

Part H: Carrier route letters. Enter total in Part H Total box.

Part I: Carrier route flats or CR letters paying flats prices. Enter total in Part I Total box.

Part J: Carrier route parcels. Enter total in Part J Total box.

**Part K: Customized MarketMail (CMM)** - Enter total in Part K Total box.

**Part L: Repositionable Notes (RPN)** - Enter total in Part L Total Box.

**Part S: Extra Services** - Enter total in Part S Total box.

**Step 3:** Add the postage in parts A through S. For Permit Imprint mailings round off to four decimal places. For Postage Affixed round off to three decimal places. Once completed, return to the Postage section on page 1. Check the boxes that correspond to all applicable parts completed. Enter the Total Postage, rounded off to two decimal places.

**Step 4:** Complete the line for Postage Affixed (if applicable). Check the box for the Price at Which Postage Affixed (Correct, Lowest, or Neither). Multiply the number of pieces times the postage affixed. Put the total in the Postage Affixed block. Subtract the amount of Postage Affixed from the Total Postage and enter the remainder in Net Postage Due.

**Step 5:** Read and sign the Certification section, including your telephone number. Attach all completed pages and submit with the mailing.

**Information:** For more information on mailing standards, prices, and fees please go to Postal Explorer at [pe.usps.com](http://pe.usps.com).