

# Click2Mail™

## Create and Send Direct Mail Online

Create an entire direct mail campaign from your desktop.



**Create and send** direct mail from your desktop computer. Whether you're sending one piece or 10,000, all you need is a computer, an Internet connection, a mailing list and a message to send. Click2Mail™ is fast, easy and convenient.

Visit: [www.usps.com/click2mail](http://www.usps.com/click2mail)

### Saves Time and Money

- **One-stop**—Click2Mail™ does it all for you: printing, folding, stuffing, addressing and mailing. You save on trips to the Post Office and the stationery store.
- **Fast**—Orders completed by 2 p.m. ET are scheduled for printing and mailing the next business day, including Saturday.
- **Efficient**—Addresses are verified against Postal databases so your mail will get to intended recipients more consistently.
- **Economical**—No set-up or user fees. No annual permit fees or postage meter costs. Postage discounts on every single piece.
- **National Distribution**—Your mail is printed and mailed at the location nearest to the destination address.

### Convenient and User-friendly

- **Always Open**—The Internet never closes – create your mailings 24 hours a day, 7 days a week, 365 days a year.
- **Online Convenience**—Your documents and lists are stored online. Edit and preview them anytime, anywhere.
- **Plan Ahead**—Schedule your mailings up to 28 days in advance.
- **Easy, Secure Payment**—Choose from several options, including major credit cards, prepayment or automatic ACH debit of your bank account.
- **Easy to Get Started**—Free samples can be ordered online. Friendly and helpful customer support is available M-F 9 a.m. – 7 p.m. ET:
  - Phone: 866-665-2787
  - Email: [support@postdigital.com](mailto:support@postdigital.com)

### Choice, Quality and Flexibility

- **Multiple Document Formats:**
  - Regular Postcard (4"x6", single or double-sided)
  - Large Postcard (5"x8")
  - Brochure self-mailer
  - Letter or legal-sized documents up to 48 pages
  - Booklets: enveloped or self-mailer style
- **Flexible Mailing Options**—First-Class, Standard, or Non-profit postage rates available, with no minimum volume requirements. International addresses go Airmail.
- **Quality Paper and Printing**—High quality, all-digital commercial printing. Color options include full color, black and white and spot color (one color plus black).
- **Creative Control**—Design your document any way you want, online or offline. Include graphics and photos to make your mailing high-impact.
- **Personalization**—Use our powerful online mail-merge tool to reach out to your customers by personalizing each and every mail piece.

### Send Certified Mail™ too!

- Be sure your article arrived at its destination with Certified Mail service.
- Use the same quick and easy online ordering process. Confirm delivery status online too.
- Two formats available:
  - Letters up to 20 pages.
  - Full color one-page self-mailer.
- Options include:
  - Return Receipt
  - Restricted delivery

### For more information visit:

[www.USPS.com/click2mail](http://www.USPS.com/click2mail)

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